



**SBI INFRA MANAGEMENT SOLUTIONS PVT LTD  
(WHOLLY OWNED SUBSIDIARY OF SBI)**

**INVITES TENDERS IN TWO BID SYSTEM**

**FOR**

**ADDITION & ALTERATIONS TO INTERNAL ELECTRICAL WORKS OF SBI  
PALLURAUTHY BRANCH, IN EXISTING PREMISES**

**Last date for submission of Tender: 3:00P.M. (IST) on 31.12.2019.**

**Opening of Tenders: 3:30 PM. (IST) on 31.12.2019.**

**Contractors who are on the panel of SBI, Thiruvananthapuram Circle, (LHO) in the  
category above Rs 2 Lacs are only eligible. (Contractors should submit proof of the  
same)**

**NIT No: THI201912014**

**The Assistant General Manager,  
SBI Infra Management Solutions Pvt. Ltd.  
4<sup>th</sup> Floor, SBI LHO Building,  
Poojappura,  
Thiruvananthapuram– 695012**

## NOTICE INVITING TENDER (NIT): THI201912014

**Tenders are invited from competent ELECTRICAL contractors who are on the banks approved panel of LHO Thiruvananthapuram Circle in the category ABOVE Rs. 2 Lacs as per eligibility ADDITION & ALTERATIONS TO INTERNAL ELECTRICAL WORKS OF SBI PALLURUTHY BRANCH, IN EXISTING PREMISES**

**by State Bank of India Infra Management Solutions Pvt. Ltd., (SBIIMS)**

1	Estimated cost of work:	Rs.4,24,977/- (Estimate value is inclusive of GST)
2	Time of Completion:	20 DAYS.
3	Date of download of tender documents from Bank's web site <a href="http://www.sbi.co.in">http://www.sbi.co.in</a> under "procurement news".	From 20/12/2019 to 31/12/2019.
4	Last date and time for submission of tender.	Date: 31/12/2019 by 3:00 P.M.
5	Earnest Money Deposit. (EMD)	Rs. 4,200/- (Rupees Four Thousand Two Hundred Only) in the form of DD in favor of 'Asst. General Manager, RBO-2 , SBI payable at Ernakulum
6	Tender fees	Rs.1,000/- through SBI e-collect. The procedure for remitting the tender fees is detailed in Annexure - I. Copy of the generated receipt with reference number shall be enclosed with the tender.
7	EMD in Technical Bid to be submitted at:	EMD & technical bid (in cover - 1) should be submitted physically at SBI Infra Management Solutions Pvt. Ltd. Office, 4th Floor, SBI LHO Building, Poojappura, Thiruvananthapuram - 695012 before 31/12/2019 by 3.00 P.M. Contact: Assistant General Manager. 0471-2419410/2419435.
8	Date and Time of opening Tenders: (Technical Bid & Price bid)	Date: 31/12/2019 at 3:30 P.M. (IST) at above office address. Technical Bid of those firms / contractors who do not submit EMD and Tender fees shall be rejected. Representatives of Bidder may be present during opening of Technical Bids. However Bids would be opened even in the absence of any or all the bidder's representatives. Price bids (to be submitted in Cover - II) of technically qualified vendors will be opened on the same day.

9	Bidder Contact Details.	Bidder to provide following information. 1) Name of Company. 2) Contact Person. 3) Mailing address with Pin Code. 4) Telephone number and Fax number. 5) Mobile Number and E-MAIL.
10	Minimum value of work to be executed for issue of interim certificate for payment	No Interim payment
11	For any clarifications and drawings contact	Manager (Electrical Engineer) , AO Ernakulam Mob: 9447515566

The SBIIMS reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

## INSTRUCTIONS TO CONTRACTORS.

**1. This tender is for the ADDITION & ALTERATIONS TO INTERNAL ELECTRICAL WORKS OF SBI PALLURAUTHY BRANCH, IN EXISTING PREMISES**

It is a Two Bid containing Technical and Price Bid (to be submitted in OFFLINE).

In their own interest the contractors are advised to use their own specific seals and desist from using currency coins for the purpose. Tenders with incomplete or broken seals are liable to be rejected, the matter solely resting at the discretion of the SBIIMS. If a Contractor does not quote for one or more items, the Tender will be considered as incomplete and will be rejected.

2. SBIIMS reserve to itself the right to accept or reject any tender without assigning any reason for doing so and does not bind itself to accept the lowest or any other tender.

3. General Specifications are for guidance only. The latest ISI codes and Specifications and mode of measurements will be referred to during execution.

4. Employer or Client shall mean Assistant General Manager, State Bank of India Infra Management Solutions Pvt. Ltd., Thiruvananthapuram and / or Regional Manager, SBI, RBO-2, Ernakulam

5. **The tender is to be submitted in sealed cover super scribed as ADDITION & ALTERATIONS TO INTERNAL ELECTRICAL WORKS OF SBI PALLURAUTHY BRANCH, IN EXISTING PREMISES".** Technical bid containing the tenderer's EMD (in the form of a Demand Draft), Tender cost (in the form of DD) and supporting documents (in cover I) and Price bid as per Bill Of Quantities (BOQ) in standard format (in cover II) shall be submitted in separate sealed cover. All pages should be properly tied and tagged in its order for easy identification during scrutiny. Full address with phone no. of the tender should be written on the sealed covers.

6. All pages should be signed and sealed by the tenderer. No deviations from the tender are acceptable.

7. Bills of quantities in respect of each work and a specification accompany this tender notice. The tenderers must use only the form issued by the SBIIMS to provide the price bid. The Bills of quantities are liable to alternations by omission, deduction or addition at the discretion of the SBIIMS.

8. Income tax (PAN) and GST registration certificate to be enclosed.

9. On the date specified for opening of Tender, Technical Bids will be opened first and after scrutiny of technical bids, price bids of qualified tenderers will be opened on the same day.

Please read the 'INSTRUCTIONS TO TENDERERS' thoroughly before submitting the Tenders. Also note to verify the Bank web-site under 'PROCUREMENT NEWS' before the last date and confirm that 'CORRIGENDA' to the Tender Notices issued (if any) has been read and / or complied with.

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## 1. TENDER FORM

### **PROJECT : ADDITION & ALTERATIONS TO INTERNAL ELECTRICAL WORKS OF SBI PALLURAUTHY BRANCH, IN EXISTING PREMISES**

Dear Sirs,

I/We the undersigned have carefully gone through and clearly understood after visiting the site and the Tender drawings and tender documents comprising of the tender form, Notice to contractors, and conditions for building contract, Special Conditions, Specifications and Schedule of Probable quantities and Draft Agreement prepared by SBIIMS.

I/We do hereby undertake to execute and complete the whole or part of the work (as desired by you) at the respective rates which/I/We have quoted for the respective items of the Probable Bill of Quantities (BOQ).

I/We are depositing as Earnest Money a sum of Rs.4,200/- (Rupees Four Thousand Two Hundred Only) in favor of AGM ,RBO-2 , SBI . The along with this tender for due execution of the work at my/our tendered rates together with any variations which shall be adjusted by the SBIIMS at prices based on our tendered rates. I/We shall deposit further sum equivalent to 2% of tender amount, less EMD paid in the event of my/our tender being accepted, towards initial security deposit.

In the event of this Tender being accepted I/We agree to enter into an agreement as and when required and execute the contract according to your form of Agreement, within 15 days of receipt of work order, in default thereof, I/We do hereby bind my-self/ourselves to forfeit the aforesaid Earnest Money deposit.

I/We further agree to complete the work covered in the said schedule of quantities **within 20 days from the 3rd day reckoned from the date of issue of the work order to commence** the work or on which contractor is instructed to take possession of the site, whichever is later.

I/We agree not to employ Sub-contractors other than those that may be specifically approved by your SBIIMS for this contract work.

I/We agree to and to get the work, workers, employees (of contractor, SBIIMS & Employer) engaged on the work at site and all materials at site for execution of the work shall be insured comprehensive insurance including fire/accidents/ rain/ floods/riots/CAR policy (contractor's all risk insurance policy) and the insurance shall cover the period from date of start of work to date of actual completion of work plus 3 months. In case part work is taken over by the Employer before final completion of the whole work, such parts may not be covered by the insurance from the date of taking over that part of work by the Employer. Draft Insurance deed will be got vetted by the SBIIMS, before obtaining the same. All the rates quoted by me/ us are inclusive of the same in full and nothing extra shall be claimed anytime on account of any of these.

I/We agree to pay Income tax, to be deducted at source, at the rate prevailing from time to time on the Gross value of the work done, and the rates quoted by me/we are inclusive of same.

Yours faithfully,

Contractor's Signature

Address:

Date:

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## 2. NOTICE TO CONTRACTOR

**PROJECT: ADDITION & ALTERATIONS TO INTERNAL ELECTRICAL WORKS OF SBI PALLURAUTHY BRANCH, IN EXISTING PREMISES**

**REF : ELECTRICAL WORKS**

Dear Sirs,

1. On behalf of our clients, **M/s SBI, REGIONAL BUSINESS OFFICE II- , ERNAKULAM**, we have pleasure in inviting you to tender for the aforesaid work.
2. The tenderer must obtain for himself, on his own responsibility and at his own expenses, all the information which may be necessary for the purpose of filling this tender and for entering into a contract for the execution of the same and must examine the drawings and inspect the site of the work and acquaint himself with all local conditions and matters pertaining thereto.
5. Each of the tender documents page is required to be signed by the person or persons submitting the tender in token of his/their having acquainted himself/themselves with the General conditions etc., as laid down. Any tender with any of the documents not so signed will be rejected.
6. The tender documents must be filled in English and all the entries must be made by hand and written in ink/ball pen. If any of the documents are missing or un-signed, the tender shall be considered invalid.
7. Each and every one of all erasures and additions/alterations made, while filling the tender, must be attested by initials of the tenderer. Overwriting of figures is not permitted. Failure to comply with either of these conditions will render the tender void. After submission of the tender no advice or any change in rate or conditions will be entertained. All the rates should be quoted both in figures and words. In-case of any discrepancy in rates quoted in words/figures and the amounts, the rate quoted in words shall be taken as final and binding.
8. The tender shall be valid for a period of 90 days from the date of opening.
- 9 TOTAL SECURITY DEPOSIT: shall comprise of:
  - a. Earnest Money deposit
  - b. Initial Security deposit
  - c. Retention money
- 9.1 The intending tenderer shall deposit with SBIIMS Thiruvananthapuram , by Demand Draft a sum of **Rs.4,200/- (Rupees Four Thousand Two Hundred Only)** as the Earnest

Money, as a guarantee of good faith, which amount shall be forfeited as liquidated damages, in the event of any evasive/direct refusal or delay in starting the work and or signing the contract. The deposit of the unsuccessful tenderers will be returned, without interest, immediately after a decision is taken regarding the award of the contract. The Earnest money of the successful tenderer will be adjusted towards Security Deposit. A tender not accompanied by Earnest money deposit will not be considered.

- 9.2 The successful tenderer will have to pay further sum equivalent to 2% of his contract value, less EMD already paid, as initial Security Deposit (ISD) by means of a D.D./Banker's cheque in favour of 'Regional Manager, SBI, RBO II, Ernakulum **Initial Security deposit thus paid shall be held by the State Bank of India as Security deposit, for due execution and fulfillment of the contract, till the completion of the work and defect liability period in all respects and shall not bear any interest.**
- 9.3 Together with the money paid under above clause, further retention of 10% of the value of the work done will be deducted from every running bill, till total retention, including EMD and initial SD paid earlier, comes to 5% of the contract value, and same shall be held by the Bank as Total Security Deposit. On the SBIIMS certifying the completion of work, 50% of the total security deposit shall be released to the contractor along with the final certificate of payment, and the balance amount will be retained in the manner stated elsewhere for a further period of twelve months after the completion date recorded in completion certificate, issued by SBIIMS.
10. Within one 7 days of the receipt of intimation from the SBIIMS of the acceptance of his/their tender, the successful tenderer shall be bound to sign an agreement, on a stamp paper in accordance with the Draft Agreement and conditions of contract attached herewith, but the work order or the written acceptance of a tender by the SBIIMS will constitute a binding agreement between the SBI and the person tendering whether such formal contract is or not signed by the contractor.
11. All compensation or other sums of money payable by the contractors to the clients, under the terms of this contract, may be deducted from the Security Deposit or from any sum that may be or may become due to the contractor on any account whatsoever, and in the event of the Security deposit being reduced by reasons of any such deductions, the contractor shall within 15 days of being asked to do so make good in cash or cheque, any sum which have been deducted from his security deposit.
12. The rates quoted by the Contractor shall include all eventualities, such as heavy rain, sudden floods, accidents, fire, riots etc., which may cause damage to the executed work or which may totally wash out the work. Until the completion certificate is issued to the Contractors, neither the SBIIMS nor the clients will be responsible for such damage or wash out of the construction work.
13. Time is the essence of the contract. The work should be completed **within 20 days from the date of commencement.**

14. If the contractor fails to complete the work by the Scheduled date of completion or within any sanctioned extended time, he will have to pay liquidated damages at the rate of ½% of contract amount for each week of delay the work remains incomplete beyond the completion (Original/extended date), subject to maximum of 5% of the contract value (without extra items) as per clause 31 of the General conditions of contract.
15. The quantities contained in the Schedule are only indicative. The work as actually carried out and done will be measured up from time to time, for which payment will be made subject to the terms and conditions of contract.
16. The unit prices shall be deemed to be fixed prices. In case of extra items, a record of labour charges paid shall be maintained and shall be presented every month for extra/substituted items regularly to the SBIIMS for checking. The settlement will be made based on figures arrived at jointly and taking into account unit prices of items of work mentioned in the contract assigned to the successful tenderers. In case, of extra items, where similar or comparable items are quoted in the tender, extra rates shall invariably be based on those tender rates to the extent reasonable. In case of extra items where similar items are not available in the tender, the rates for such items shall be derived as per CPWD analysis with taxes as applicable.
17. Our clients/SBIIMS, do not bind themselves to accept the lowest or any tender and reserve to themselves the right to accept or reject any or all tenders, either in whole or in part, without assigning any reason whatsoever for doing so.
18. No employee of the bank or SBIIMS is allowed to work as a contractor for a period of two years of his retirement from bank service, without the previous permission of the bank or SBIIMS. This contract is liable to be cancelled, if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the bank or SBIIMS as aforesaid before submission of the tender or engagement in the contractor's service.
19. The tenderer, apart from being a competent contractor must associate himself with agencies of the appropriate class who are eligible to tender for (1)HT Electrical works (2) Airconditioning works (3) Fire fighting systems & (4) Interiors (fixed furniture), as the case maybe.
20. Release of security deposit:
  - i) 50% of the total security deposit will be released along with the final certificate of payments as stipulated under para 9 on page 12 of Volume I, Appendix to General Conditions of contract,
  - ii) Balance 50% of total security deposit will also be released as noted under(i) above, subject to submission of a Bank Guarantee, to the satisfaction of SBI for an equivalent amount. This Bank Guarantee shall be valid upto completion of defects/removal liability period plus 3 months. The bank guarantee shall be released after completion of defect liability period provided that there is no defects noticed in the work during defects liability period or defects if any is rectified by the contractor to the entire satisfaction of SBIIMS.

### 3. ARTICLES OF AGREEMENT

**ARTICLES OF AGREEMENT** made the \_\_\_\_\_ day of \_\_\_\_\_ 2019 between Assistant General Manager, State Bank Of India, Regional Business Office - II Ernakulam (hereinafter called the "Employer") of the one part and \_\_\_\_\_ (hereinafter called "The Contractor") of the other part, where as the Employer is desirous of getting the work of "**ADDITION & ALTERATIONS TO INTERNAL ELECTRICAL WORKS OF SBI PALLURAUTHY BRANCH, IN EXISTING PREMISES** " executed and has caused drawings, conditions of contract, specifications and schedule of quantities etc., describing the works prepared by SBI Infra Management Solutions Pvt Ltd, Thiruvananthapuram and WHEREAS the SAID DRAWINGS numbered as per list attached inclusive of and the conditions of contract, specifications and schedule of quantities etc., have been signed by or on behalf of the parties hereto.

AND WHEREAS THE CONTRACTOR has agreed to execute upon and subject to the conditions set forth in the Schedule hereto (hereinafter referred to as "Said Conditions") the works shown upon the said drawings and described in the same specifications and included in the said schedule of quantities for such sum as may be ascertained to be payable in terms of the Bills of Quantities, and which sum is estimated to be Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) (hereinafter referred to as "Said Contract Amount").

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said sum to be paid at the times and in the manner set forth in the said conditions, the contractor shall upon and subject to the said conditions, execute and complete the work shown in the said drawings and described in the said specifications.
2. The SBI shall pay the contractor the said sum or such sums as shall become payable hereunder at the times and in the manner specified in the said conditions.
3. Tender documents containing work order Notice to the Contractor, Conditions of Contract, Appendix thereto, Special Conditions of Contract, Specifications and Schedule of Quantities with the rates entered therein, shall be read and studied as forming part of this agreement and the parties hereto shall respectively abide by and submit themselves to the conditions and stipulations and perform the agreement on their part respectively in such conditions contained.
4. The contract is neither a fixed lumpsum contract or a piece work contract, but is a contract to carry out work in respect of the entire works to be paid for according to actual measured quantities, including variations from BOQ at the rates contained in the Schedule of rates and Probable bill of quantities or as provided in the said conditions.
5. The Employer through the SBIIMS, reserves to himself the right of altering the drawings and natures of the work, of adding/substitution to or omitting any items of work or

having portions of the same carried out through alternate agencies without prejudice to this contract.

6. Time shall be considered a the essence of this agreement and the contractor hereby agrees to commence the work soon after the site is handed over to him but within 3 days reckoned from the date of issue of work order to execute the work, as provided for in the said conditions and complete the entire work **in 20 days subject** to nevertheless to the provisions for extension of time.
7. This agreement and contract shall be deemed to have been made in Thiruvananthapuram and any questions or dispute rising out of or in any way connected with this Agreement and Contract shall be deemed to have arisen in Thiruvananthapuram and only the courts in Thiruvananthapuram shall have jurisdiction to determine the same. The limitation period will be 90 days from the date of dispute having arisen.

AS WITNESS our hand this \_\_\_\_\_ day of \_\_\_\_\_ 2019

Signed by the said in the presence of:

WITNESS : SIGNATURE

NAME :

ADDRESS :

EMPLOYER

WITNESS : SIGNATURE

NAME :

ADDRESS :

#### 4. APPENDIX TO GENERAL CONDITIONS OF CONTRACT

1. Earnest Money Deposit (EMD) : Rs.4,200/-
2. Initial Security Deposit (ISD) : 2% of contract value including EMD.
3. Period of completion : 20 DAYS
4. Defects Liability period : 12 months after completion as recorded in the completion certificate.
  
5. Minimum value of work to be Executed for issue of interim Certificates for making payment : No interim payment
  
- 6.a) Retention money from each bill : 10% of gross value of each interim bill, subject to 8(b) below.
- b) Total retention money including Earnest money and initial security Deposit : 5% of the contract value.
  
7. Release of Security deposit after Virtual completion. : 50% of the total security to be released along with final certificate of payment, but only after removing all his materials, equipment, labour, huts/force, temporary sheds/stores, all his installations, machinery etc., from the site. Balance payment to be released on submission of Bank Guarantee on any Scheduled Bank, Other than SBI, in the prescribed manner and valid till the completion of defects liability period of 12 months plus 3 months as per clause no 20.
  
  
8. Period for honouring certificate : 15 working days from date of SBIIMS certificate of payment for interim bills and 20 working days for final certificate from the date of SBIIMS certificate after payment against final bills.
  
  
9. Secured Advance : Nil

WITNESS :

DATE : SIGNATURE OF THE CONTRACTOR WITH DATE

Signature of the Contractor

## 5. INDEX TO GENERAL CONDITIONS OF CONTRACT

1. Interpretations
2. Scope of Contract
3. Drawings and Specifications
4. Schedule of Quantities
5. Sufficiency of Schedule of Quantities
6. Errors in schedule of Quantities
7. Contractor to provide everything necessary
8. Authorities, Notices, Patent rights and royalties
9. Materials and workmanship to conform to description.
10. The setting out
11. Removal of all offensive matters
12. Opening up works
13. Contractor's superintendence and representative on the work
14. Dismissal of workmen
15. Access to works
16. Employer's representative/PMC
17. Assignment of sub-letting
18. Sub contractors
19. Variations not to vitiate contract
20. Measurement to works
21. Prices of Extras etc., Ascertainment of
22. Unfixed materials

23. Removal of improper work and materials
24. Defects after completion
25. Certificate of virtual completion
26. Other persons engaged by the Employer
27. Insurance in respect of damage to persons and property
28. Contractor's All risk policy
29. Minimum amount of third party Insurance
30. Commencement and completion
31. Delay and extension of time
32. Damages for Non-completion
33. Failure by contractor to comply with SBIIMs instructions
34. Supervision of works
35. Prime cost and provisional sums
36. Certificates and payments
37. Notices
38. Termination of contract by the Employer.
39. Termination of contract by the contractor.
40. Matters to be finally determined by the SBIIMS
41. Settlement of dispute (Arbitration)

### CONDITIONS OF CONTRACT

1. Contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause of the delays may be, including delays arising out of modifications to the work entrusted to him or in any subcontract connected there with or delays in awarding contracts for other trades of the project or in commencement or completion of such works in obtaining water and power connections for construction purpose or for any other reason what so



ever and the Employer shall not be liable for any claim in respect thereof. The Employer does not accept liabilities for any sum besides the tender amount, subject to such variations as are provided for herein.

2. The successful tenderer is bound to carry out any items of work necessary for completion of the job if such instructions in respect of such additional items and their quantities will be issued in writing by the SBIIMs with the prior consent in writing of the Employer.
3. a. All unused/unwanted old cables/wiring/distribution boards existing in the site should be dismantled and removed from the site by the contractor. If the site is a working branch, required number of Temporary UPS/KSEB power sockets with wiring/ lighting using the existing materials at the site shall be arranged by the successful contractor. No separate payment shall be made for dismantling of existing unused cabling/wiring /Distribution boards/clearing of waste materials from the site and also for the arrangement of temporary power sockets/UPS sockets for normal functioning of the branch in working branches/premises. For this purpose, Contractor should visit the site and understand the work.  
b. All debris/waste materials shall be removed and disposed off away from the site at the contractors own risk and cost.
4. The contractor must bear in mind that the work shall be carried out strictly in accordance with specifications and instructions of the Employer/SBIIMS.
5. If no power is available at site the contractor shall have to make his own arrangement to obtain power connection and maintain at his expense an efficient service of electric light and power and shall pay for the electricity consumed. The Employer shall give all possible assistance to the contractor to obtain the requisite permission from the various authorities, but the responsibility for obtaining the same shall be that of contractor.
6. a. Contractor shall strictly comply with the provisions of safety code in addition to all local rules and regulations.  
b. The contractor shall be responsible for the observance of all rules and regulations framed by the government under the contract labour act. The Employer shall be entitled to deduct all losses, damages that he might suffer on account of non-observance of these rules by the contractor, from the amount payable to the contractor.
7. Time shall be considered the essence of this contract. The entire work must be completed as given in NIT. If the completion of the work is delayed a penalty at the rate of ½ % per week over the contract value will be imposed subjected to a maximum of 5%.  
  
If the work is delayed **beyond 10** weeks after the scheduled date of completion, the remaining work will be carried out through other agencies at the risk and cost of the contractors under the contract with prevailing market rates.
8. The successful tenderer shall submit the phased program of execution of different items of work within a week after receipt of acceptance letter.

9. Payment will be made subjected to clause as stated in the NIT and will be made within a period of TWO weeks after the bill is submitted to the Employer's Office with SBIIMS Certificate.
10. Before filling in the tender the contractor will check all the drawings and schedule of quantities and will get an immediate clarification from SBIIMS on item not clearly understood. No claims for any loss or compensation will be entertained on this account.
11. All the work shall be carried out as per detail drawings and specifications or as directed by SBIIMS.
12. The rates quoted in the tender shall be for the finished items of work They shall include all the charges labour, materials, transportation of material equipment, double scaffolding water and electric charges, tool and plants, marking out and cleaning of site, to do all things necessary to provide complete finished item for work consistent with the specifications attached to this tender document. The rates shall be inclusive of octroi duty, excise duty, packing and forwarding, loading or unloading or any other duties ,GST or fees levied by any government, public or local bodies. The rates shall be firm and shall not be subject to exchange variations, labour conditions or any other conditions whatsoever.
13. The calculations made by the tenderer should be based upon the probable quantities of the several items of work which are furnished for the tenderer's convenience in the schedule of quantities ,but it must be clearly understood that the contract is not a lumpsum contract , that neither the probable quantities nor the value of individual items nor the aggregate value of the entire tender will form part of the contract and that SBIIMS do not in any way assure the tenderer or guarantee that the work would correspond there to.
14. Adequate engineering and technical staff to be appointed at site. ELECTRICAL contractor should inform of their number and qualification. An Approval of SBIIMS should be taken prior to appointing such technical staff on site.
15. **The contractor shall keep the tender submitted by him open for acceptance for a minimum period of three months from the date of it's submission .**When once the tender is accepted the rates quoted by the successful tenderer shall be firm and the variation in rates of any one or all the items on any account shall not be allowed during the entire duration of the contract
16. During the execution of work, contractor must check the work with his drawings .The contractor shall be responsible for all the errors in this connection and shall have to rectify all the defects at his own cost, failing which the client reserves the right to get the same rectified at the risk and cost of contractor.
17. No claim for extra item or deviation from specification shall be entertained unless the same is pointed out and accepted as such before the work is taken in hand or within 15 days of work by the successful tenderer.

18. The contractor shall comply with all bye- laws and tax regulations (including GST) of local and other statutory authorities having jurisdiction over the works and shall be responsible for the payment of all the fees and other charges and for giving and receiving of all necessary notices drawings and test certificates.
19. The successful tenders shall properly safeguard against damage or injury to the public and to any property or thing and shall alone be responsible for any such damage and injury to any person or persons or thing arising in connection with it's execution of work .The successful tenderer shall protect and hold harmless the SBIIMS against any or all claims for any such injury or damage.
20. The work in every respect during the progress and till final acceptance by the SBIIMS, including raw materials delivered at the site to be incorporated or used in ELECTRICAL work by the successful tenderer will be at his own risk. Any loss or damage to any such material or work shall immediately be replaced by the successful tenderer at his own expense.
21. The SBIIMS shall have the right to direct the contractor to purchase and use the materials from any source for proper execution of work.
22. The employer / SBIIMS or their authorized representatives shall have full power for inspecting the contractor's works or at any place from which the material is obtained. Acceptances of any such materials shall no way relieve the contractor of his responsibility for meeting the requirements and /or analysis not called for in the specifications shall be borne by the SBIIMS in case the material or work is found defective or of inferior quality. Tests and /or analysis shall be done in the laboratory approved by the client and the contractor shall permit SBIIMS and or the client's or their authorized representative to be present during any of the tests and /or analysis.
23. **INSURANCE**

The contractor shall indemnify SBIIMS up to CAR Policy (Contractor's All Risk Policy) against all claim which may be made against SBIIMS by any member of the public or the third party in respect of anything which may arise in consequence thereof and shall at his own expense arrange to effect and maintain up to one month after the virtual completion from an office approved by SBIIMS a policy of insurance in the joint names and deposit such policy or policies with SBIIMS from time to time during the currency of this contract. The contractor shall also indemnify SBIIMS against all claims which may be made upon the SBIIMS under the workman's compensation act or any other statute in force during the currency of this contract or at common law in respect of any employee of the contractor or any sub contractor and shall at his own expenses effect and maintain upto one month after virtual completion of the contract from an office approved by SBIIMS a policy or policies of insurance in the joint names of SBIIMS and the contractor as aforesaid .The contractor shall be responsible for any other thing which may exclude from the insurance policies above referred to and also for any other

damage to any property arising out of and incidental to the negligent or defective carrying out of this contract.

He shall also indemnify SBIIMS in respect of any costs, charges or expenses arising out of any claim or proceedings and also in respect of any award of compensation or damage arising therefrom. SBIIMS shall be at liberty and is hereby empowered to deduct the amount of any damages, compensation caused, charges and expenses arising or occurring from or in respect of any such claims or damages from any sum or sums due or to become due to the contractor.

24. WORKMAN AT SITE:

The contractor's workpeople shall not be allowed to live on the site at any time throughout the contract nor to trespass beyond the limits of the site. The contractor will be held responsible for any acts of trespass by his workpeople.

25. DIMENSIONS:

Figures dimensions are to be taken in preference to scaled dimensions in all cases. Before commencing any work the contractor shall verify all measurements. If any discrepancies are found they shall immediately be brought to the notice of the SBIIMS.

26. DISCREPANCIES

All the items shown on the drawings or specifications are taken to be included in both. Any discrepancies, which occur in either the drawings or specifications, shall immediately be brought to the attention of the SBIIMS.

27. CUTTING AND MAKING GOOD

Where it is found necessary to interfere with finished work in order to execute this contract, the contractor will be required to do all necessary work at his expenses. Only approved hangers and bolts or other metal fixing devices shall be used to secure frames panels and other units in position. Wooden plugs will not be permitted. Holes shall be formed with electric drills whenever possible. Structural members shall not be cut or drilled without prior consent of the client.

28. MAINTENANCE AND GUARANTEE

The whole of the work to be performed under this contract shall be completed to the satisfaction of the SBIIMS and EMPLOYER.

The contractor without additional charge to SBIIMS renew or replaces any works which prove faulty from workmanship or materials and fully maintain the whole installations for a period of 6 months after the commencement of defects liability period of the main contract and a sum of 5% of the contract amount shall be retained by SBIIMS for his period.

29. PREVENTION OF SPOIL DUMPING

The contractor shall take all reasonable steps to prevent spoil, rubbish, debris surplus materials etc., arising from a work being dumped on an area other than a recognized or approved tipping area and the Contractor will be held responsible for and shall indemnify SBIIMS against any claim or loss arising therefrom.

30. LEAVE PERFECT:

The Contractor shall remove all rubbish and superfluous material from the site of the works with all reasonable speed from time to time and at completion. On no account shall W.C' S or the SBIIMS's receptacles to be used for this purpose.

The client reserves its right to clear contractors un cleared debris at contractors own cost without any reasons & not more than one notice will be given for this.

31. SETTLEMENT OF DISPUTES AND ARBITRATION:

Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, design, drawings and instructions herein before mentioned and as to the quality of workmanship of materials used on the work or as to any other question, claim, right matter or thing whatsoever in any way arising out of our relating to the contract, designs, drawings, specifications, estimates, instructions orders or these conditions or otherwise concerning the work or the execution or failure to execute the same whether arising during the progress of work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter:

- (a) If the contractor considers that he is entitled to any extra payment or compensation in respect of the works over and above the amounts admitted as payable by the SBIIMS or in case the contractor wants to dispute the validity of any deductions or recoveries made or proposed to be made from the contract or raise any dispute, the contractor shall forthwith give notice in writing of his claim, or dispute to **The Assistant General Manager, SBI Infra Management Solutions Pvt. Ltd., Circle Office, 4<sup>th</sup> Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram – 695012** and endorse a copy of the same to the SBIIMS, within 30 days from the date of disallowance thereof or the date of deduction or recovery. The said notice shall give full particulars of the claim, grounds on which it is based and detailed calculations of the amount claimed and the contractor shall not be entitled to raise any claim nor shall the bank be in any way liable in respect of any claim by the contractor unless notice of such claim have been given by the Contractor **The Assistant General Manager, SBI Infra Management Solutions Pvt. Ltd., Circle Office, 4<sup>th</sup> Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram – 695012** in the manner and within the time as aforesaid. The contractor shall be deemed to have waived and extinguished all his rights in respect of any claim not notified to **The Assistant General Manager, SBI Infra Management**

Solutions Pvt. Ltd., Circle Office, 4<sup>th</sup> Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram - 695012 in writing in the manner and within the time aforesaid.

- (b) **The Assistant General Manager, SBI Infra Management Solutions Pvt. Ltd., Circle Office, 4<sup>th</sup> Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram - 695012** shall give his decision in writing on the claims notified by the contractor. The contractor may within 30 days of the receipt of the decision of **The Assistant General Manager, SBI Infra Management Solutions Pvt. Ltd., 4<sup>th</sup> Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram - 695012** submit his claims to the conciliating authority namely the Circle Development Officer, State Bank of India, Local Head Office, Thiruvananthapuram for conciliation along with all details and copies of correspondence exchanged between him and **The Assistant General Manager, SBI Infra Management Solutions Pvt. Ltd., 4<sup>th</sup> Floor, State Bank of India, LHO Building, Poojappura, Thiruvananthapuram - 695012.**
- (c) If the conciliation proceedings are terminated without settlement of the disputes, the contractor shall, within a period of 30 days of termination thereof shall give a notice to the concerned Chief General Manager of the Bank for appointment of an arbitrator to adjudicate the notified claims failing which the claims of the contractor shall be deemed to have been considered absolutely barred and waived.
- (d) Except where the decision has become final, binding and conclusive in terms of the contract, all disputes of differences arising out of the notified claims of the contractor as aforesaid and all claims of the Bank shall be referred for adjudication through arbitration by the Sole Arbitrator appointed by the Chief General Manager. It will also be no objection to any such appointment that the Arbitrator so appointed is a Bank Officer and that he had to deal with the matters to which the Contract relates in the course of his duties as Bank Officer. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed in the manner aforesaid by the said Chief General Manager. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor.

It is a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each dispute along with the notice for appointment of arbitrator.

It is also a term of this contract that no person other than a person appointed by such Chief General Manager as aforesaid should act arbitrator.

The conciliation and arbitration shall be conducted in accordance with the provisions of the Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof and the rules mad there under.

It is also a term of the contract that if any fees are payable to the arbitrator these shall be paid equally by both the parties. However, no fees will be payable to the arbitrator if he is a Bank Officer.

It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their settlement of claims and counter statement of claims. The venue of the arbitration shall be such place as may be fixed by the arbitrator in his sole discretion. The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof, shall be paid and fix or settle the amount of costs to be so paid.

32. TERMINATION OF CONTRACT BY EMPLOYER:

If the contractor (being an individual or a firm) commit any " Act of Insolvency ", or shall be adjudged as insolvent, or shall make an assignment or composition of the greater part in number or amount of his creditors, or shall enter into a Deed of Assignment with his creditors, or (being an incorporated Company) shall have an order made against him or pass an effective Resolution for winding up either compulsorily, or Subject to the supervision of the court or voluntarily, or if the official Assignee of the contractor shall repudiate the Contract, or if the Official Assignee or the Liquidator in any such winding up shall be unable, within seven days after notice to them requiring him to do so, to show to the reasonable satisfaction of the SBIIMS that he is able to carry out and fulfill the Contract and if required by the SBIIMS to give a security there for, or if the contractor shall suffer any payment under this contract to be attached by or on behalf of any of creditors of the Contractor, if the Contractor shall assign or sublet the contract without the consent in writing of the SBIIMS first obtained, or if the contractor shall charge or encumber this Contract for any payments due or which may become due to the Contractor thereunder, or if the SBIIMS shall certify in writing that in his opinion the Contractor:

- (a) Has abandoned the Contract, or
- (b) Has failed to commence the works, or has without any lawful excuse under these conditions suspended the progress of the work for fourteen days after receiving from the SBIIMS written notice to proceed, or
- (c) Has failed to proceed with the work with such due diligence and failed to make such due progress as would enable the works to be completed within time agreed upon or
- (d) Has failed to remove materials from site or to pull down and replace works within seven days after receiving from SBIIMS written notice that the said materials or work were condemned and rejected by the SBIIMS under these conditions or
- (e) Has neglected or failed persistently to observe and perform all or any of the acts, matters or things required by this Contract to be observed and performed by the

- Contractor for seven days after written notice shall have been given to the Contractor requiring the contractor to observe or perform the same, or
- (f) Has to the detriment of good workmanship or in defiance of the SBIIMS instructions to the Contrary, submit any part of the contract or has used in the permanent works important materials which are substandard and not as per specification fraudulently making the SBIIMS to believe that it is the specified material.

Then and in any of the said caused the SBIIMS may notwithstanding any previous waiver, after giving seven days notice in writing to the Contractor, determine the contract, but without thereby affecting the obligations and liabilities of the Contractor, the whole of which shall continue to be in force as fully as if the contract has not been so determined and as if the works subsequently executed and being executed by or on behalf of the contractor. And further, SBIIMS may enter upon and take possession of the works and all plant, tools, scaffoldings, shed, machines, steam and other power utensils and materials lying upon premises or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workman in carrying on and completing of the works or by employing any other Contractor or any other person or persons to complete the works and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other Contractor or other person or persons employed for completing and finishing or using the materials and plant for the works, when the work shall be completed, or as soon thereafter as convenient, the SBIIMS shall give a notice in writing to the Contractor, to remove his surplus material and plant and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the SBIIMS may sell the same by public auction and shall give credit to the Contractor for the amount so realized. The SBIIMS shall thereafter will assertion and certify in writing under his hand what (if anything) shall be due or payable to or by the SBIIMS, for the value of the said plant and materials so taken possession of by SBIIMS, and the expense or loss which the SBIIMS shall have been put to in getting the works to be so completed, and the amount, if any owing to the Contractor and the amount which shall be so certified shall, thereupon, be paid by SBIIMS to the Contractor or by the Contractor to SBIIMS as the case may be, and the certificate of the SBIIMS shall be final and conclusive between the parties.

33. The mode of measurements shall be as per IS: 1200.
34. The contractor should co-ordinate with other agencies viz., INTERIOR, HVAC (Air-Conditioning), Civil, LAN cabling etc.,
35. CONTRACTOR SHOULD WORK AT ODD HOURS, ON HOLIDAYS TO KEEP UP TIME SCHEDULE.
36. The Contractor shall not be eligible for any material advance.



## SPECIAL CONDITIONS AND SAFETY CONDITIONS

The contractor is hereby advised to read the following conditions carefully before quoting rates and to be strictly adhered during execution of work.

### SPECIAL INSTRUCTIONS

- a) Contractor should ensure that all of their workmen, engineers, supervisors shall be converted as per ESIC, PF & minimum wages act.
- b) All workmen, engineers, supervisors shall under go pre-employment medical check up through company recognized medical officer and submit copies of test report.

Contractor to provide proof of monthly remittances with regard to the workmen deployed at the site.

Contractor is responsible to ensure that his workmen are confined to their work area and comply with all safety, security and administrative instructions given by the site engineer.

Contractor shall provide identification badges to all his people.  
On completion of day's work, the entire area shall be kept clean and neat. All debris, surplus material etc., shall be removed immediately from the site.

Any such standard material used during execution will be rejected and fully deducted from the bills.

The contractor has to carry out the work in coordination with the other appointed agencies. The contractor should study the situation at site and organize the work accordingly. Whenever work needs to be done in coordination with other agencies, the contractor shall work out the actual time required to complete his part of the job in respects and inform the company.

Revision of rates is not allowed and will be not paid for any reason due to unexpected increase in the cost of the materials or delay in completing the works etc.,  
No labour hutment is allowed inside the premises.

The areas is in "No smoking Zone" therefore smoking is strictly prohibited.  
All workmen, Mastri, supervisor and Engineers wearing shoes and safety helmets are only allowed to enter the gate.

Every day contractor / his supervisor should take necessary " Work permit " from the company engineer before starting the job.  
Workers are not allowed to sleep during night and cook good inside the premises.

Work to be carried out only under supervision of the qualified engineer who should be always available at site and keep a record of daily work progress in a separate register.

Contractor should strictly following safety guidelines.  
Contractor should use only angle/pipe scaffolding. Wooden scaffolding is not allowed.

All contractor's people need to undergo induction/safety training and formal interview by company selection committee.

Contractor shall submit a copy of competency certificates like wiremen license, supervisor's license, IBR welder license etc., issued by competent authority before starting the work.

Contractor shall maintain daily master roll book for his people at site. Based on that, ESIC & PF contribution to be made.

### **COMPANY SAFETY GUIDE LINES**

#### **WORKING BELOW GROUND LEVEL:**

Check that there are no underground cables/ water/sewage lines prior to start of work area. If found inform site in-charge. Disconnect power supply to any cables found in work areas with permission.

For pits deeper than 3 feet workmen should be provided with lifelines. Ladders should be provided for quick escape from the pit. Provide firmly supported side shuttering or shoring to prevent accidental collapse of earth into pits; cordon off the area around the pit to prevent accidental falls. ( cordon must be at least 3 feet beyond the pit edge) excavated earth from the pit must be stacked only beyond the cordon.

Refill the pit promptly on completion.

Incase pits need to be left open for any reason, ensure proper covers over the pits.

#### **WORKING AT HEIGHTS :**

All personnel working at heights beyond 1.8M should wear safety belts.

Ensure that safety belts are tied security to anchors while working at heights.

Ensure that rigging is well anchored to solid supports prior to erecting items like trusses at a height.

Ensure that debris is cleared on a daily basis from work spots.

Ensure that a nylon safety net is securely fitted under the trusses to provide safety against accidental falls to personnel ( who will need to have safety belts securely fastened) working on the trusses and roofing. Alternatively well-supported platforms with protected railings should be used a height suitable for personnel to work while standing.

Ensure that roof top ladders are used while laying and working on the roof.

Ensure that ladders used for climbing to heights are firmly secured against slippage.

All scaffolding should be in steel frames.

Scaffolding should be provided with 3 feet wide working platforms. The platforms should be provided with protective railings.

## WORKING WITH ELECTRICITY

Ensure proper earthing of all electrical machines used.

Ensure that all connections are taken throughout earth leakage's circuit breakers. Providing ELCB on the main distribution board prevents accidental shocks.

Provide a pair of fire buckets filled with dry sand for fire fighting at site.

Contractor shall get his welding sets certified by inspector of electrical department.

The welding transformer shall be fed through an armored cable.

All connections from main to individual M/C ( such as cutter, planer, compressor etc) to be taken through shielded cable and 3-pin plug only.

The portable machines should be of fully insulated or plastic body. No metal body is allowed.

During welding the earthing to be provided directly to the member to be welded throughout cable only not using any reinforcement rod/angles.

## PERSONAL PROTECTIVE GEAR

Following is a list of items to be provided to workmen by the contractor as and when required the items must be ISI certified.

Safety shoes

Hard hats

Safety belts

Goggles

Gloves

Safety nets

Roof top ladder

GENERAL

BREAKING WORKS:

Workmen engaged in breaking stones/chipping of concrete should wear safety goggles.

## OTHER CONDITIONS:

### CONTENTS:

- A) SPECIAL CONDITIONS
- B) TECHNICAL SPECIFICATIONS

*Chapter 1 INTERNAL ELECTRIFICATION*

*Chapter 2 POWER CONTROL CENTERS*

*Chapter 3 LAYING OF CABLES*

*Chapter 4 EARTHING*

*Chapter 5 STANDARD DRAWINGS*

*GI PIPE EARTH STATION*

*COPPER PLATE EARTH STATION*

- C) RECOMMENDED MAKES OF MATERIAL
- D) SCHEDULE OF QUANTITIES
- E) PROCEDURE FOR REVERSE AUCTION

### A. SPECIAL CONDITIONS

#### 1. General:

1.1 These special conditions shall be read in conjunction with the description of the item of work in the Bill(s) of Quantities, the particular Specifications, Local Statutory Regulations, Indian Standards Specifications/Codes and the drawings. All the above quoted documents, shall be considered supplementary to each other. However, in the case of conflict amongst the various provisions the owner's and the consultants opinion will be final and shall be adopted.

1.2 The tenderer is advised to inspect the site to ascertain the nature of site, access thereto, local facilities for procurement of materials and working labour rates prevalent in the area, in fact all matters affecting his prices and execution of the work. The tenderer shall be deemed to have full knowledge of the site and drawings whether or not he actually inspects them.

#### 2. Rates

2.1 The rates quoted shall be deemed to allow for all minor extras and constructional details which are not specifically shown on drawings or given on the specifications but are essential in the opinion of the Engineer-in-charge to the execution of works to conform to good workmanship and sound engineering practice. The Consultant/SBIIMS reserves the right to make any minor changes during the execution without any extra payment.

2.2 The Consultants/SBIIMS decision to clarify any item under minor changes, minor extras and constructional details shall be final, conclusive and binding on the Contractor.

2.3 The rates quoted by the Contractor shall be net so as to include all requirements described in the contract agreement and no claim whatsoever due to fluctuations in the price of

material and labour will be entertained.

2.4 The rates quoted by the Contractor shall include for supplying materials and labour necessary for completing the work in the best and most workmanship like manner to the satisfaction of the Consultant/SBIIMS and which in the opinion of the Consultant cannot be made better, and for maintaining the same. The rates shall be complete in all respects also including cost of materials, erection, fabrication, labour, supervision, tools and plant, transport, GST and other taxes, royalties, duties and materials, contingencies, breakage, wastage, sundries, scaffoldings, etc., on the basis of works contract. The rates quoted shall include all transport, insurance, octroi, or any other levies applicable under the statute.

### **3.0 Materials:**

3.1 The Contractor shall ensure to the satisfaction of the Consultant/SBIIMS that the materials are packed in original sealed containers/packing bearing manufacturer's markings and brands etc., except where the gross quantity required is a fraction of the smallest packings. Materials not complying with this requirement shall be rejected.

### **3.2 Testing of Materials:**

a) When required by the SBIIMS, the Contractor shall provide all facilities at site or at manufacturer's works or in an approved laboratory for testing the materials and/or workmanship. All the expenditure in respect of this shall be borne by the Contractor unless specified otherwise in the Contract. The Contractor shall, when required to do so by the SBIIMS shall submit at his own cost, manufacturer's certificate of tests, proof sheets, mill sheets etc., showing that the materials have been tested in accordance with requirements of these specifications. The samples for Tests shall be selected by SBIIMS.

### **4.0 Rectification of Defects:**

4.1 Any defect in the work done or materials used in the works pointed out by the SBIIMS shall be rectified within a week or such extended time as may be allowed in this failing which the said defect shall be got rectified by the SBIIMS at the risk and cost of the Contractors.

### **5.0 Conduit and Cables Layout :**

5.1 Prior to the pulling of wires, the Contractor shall verify the conduits laid at site by Civil Contractors and satisfy themselves about the adequacy of the same. The contractors shall prepare Wiring layout along with Conduit layout and submit for approval. Prior to laying of the cables, the Contractor shall submit to the SBIIMS detailed layout plans of the cable net work and get the same approved. The layout plans shall contain particulars regarding size and routes of the cables. The Cables shall be procured only after approval of Layout Drawings.

### **6.0 Regulations & Standards :**

6.1 The installation shall conform in all respects to Indian Standard Code of Practice for Electrical Wiring Installation IS:732 and IS:2274. It shall also be in conformity with the current Indian Electricity Rules and Regulations and requirements of the local Electric Supply

Authority in so far as these become applicable to the installation. Wherever this specification calls for higher standard of material and/or workmanship than those required by any of the above regulations then this specification shall take precedence over the said regulations and standards.

#### **7.0 Shop Drawings :**

7.1 The Contractor shall prepare and submit to the SBIIMS for the approval of detailed fabrication drawings for Main LT Panels/SwitchGears/Rising Mains special boxes and Distribution Board, switch board, special any other equipment to be fabricated by Contractor within 7 days of signing of the contract.

#### **8.0 Completion Drawings :**

8.1 At the completion of the work and before issuance of certificate of virtual completion the contractor shall submit to the SBIIMS layout drawings drawn at approved scale indicating the complete wiring system "As Installed". These drawings shall in particular, give the following information.

- (a) Run and size of conduits, inspection, junction and pull boxes.
- (b) Location and rating of sockets and switches, controlling the light and power outlets.
- (c) Number and size of conductors in each circuit.
- (d) Location and details of distribution boards, mains, switches, switchgear and other particulars.
- (e) A complete wiring diagram, as installed and schematic drawings showing all connections in the complete electrical system.
- (f) Location of telephone outlets, T.V. Music & Fire Alarm outlet boxes, junctions boxes, sizes of various conduits.
- (g) Locations of all earthing stations, routs and size of all earthing conductors, manholes etc.
- (h) Layout and particulars of all cables.

## **9.0 Manufacturer's Instructions:**

9.1 Where manufacturers have furnished specific instructions, relating to the materials used in this job, covering points not specifically mentioned in the documents, these instructions shall be followed in all cases.

## **10.0 Completion Certificate :**

10.1 On completion of the Electrical Installation a certificate shall be furnished by the Contractor counter signed by a licensed supervisor, under whose direct supervision the installation was carried out.

This certificate shall be in the prescribed form as required by the local supply authority. The Contractor shall be responsible for getting the drawings and Electrical Installation inspected and approved by the local Authority concerned.

## **11.0 Qualified Competent Supervision :**

11.1 The Contractor shall employ competent fully licensed, qualified full time Engineer to direct the work of Electrical installation in accordance with drawings and specifications. The Engineer shall be available at all times on the site to receive instructions from Consultant in the day to day activities, through out the duration of the contract. The foremen shall correlate the progress of the work in conjunction with all relevant requirements of the supply authorities.

## **12. Approval from SEB/ Electrical Inspectorate :**

The Contractor shall prepare and submit all the relevant drawings as per the Requirement of KSEB & Kerala state Electrical Inspectorate and obtain the Approvals from Kerala state Electrical Inspectorate. On submission of proof, statutory fees paid to the Govt. ( if any) will be paid by SBI. In this regard, the contractor should obtain the approval /sanction order from the Govt. and submit to the Bank before submission of final bill.

**13. Measurements:** It will be the responsibility of the contractor to submit the detailed split up of measurements with drawings during the progress of work so that it will be accessible and easy to verify by the SBIIMS. Power wiring, LT &HT Cables etc should be measured before fixing the false ceiling. If the item is not visible for measurements only shortest measurement taken by SBIIMS will be considered.

**14 .Drawing:** The contractor should display one set of laminated drawing with as fitted layout drawing in each floor and submit another three sets along with the final bill.

**TECHNICAL SPECIFICATIONS**  
**CHAPTER 1**  
**INTERNAL ELECTRIFICATION**

1.0 Scope :

This specification is intended to cover the requirements of supply, installation, testing and commissioning of electrical wiring installation and other accessories required for its satisfactory operation. This covers the essential requirements or precautions regarding wiring installations for ensuring satisfactory and reliable service.

2.0 Standards :

The Electrical wiring installations and other accessories shall comply with latest IS : 732 - 1989 and National Electrical code - 1985.

3. Construction

Wall mounted switch boards shall be installed such that the bottom is at a minimum height of 1.35 m above finished floor level wherever applicable, as indicated in the drawing.

Equipment which is on the front of a switch board shall be so arranged that inadvertent personnel contact with live parts is unlikely during the manipulation of switches, changing of fuses or similar operation.

In every case in which switches and fuses are fitted on the same pole, these fuses, shall be so arranged that the fuses are not live when their respective switches are in 'OFF' position.

No fuses other than fuses in instrument circuit shall be fixed on the back or behind a switch board panel or frame.

4. Capacity of circuit :

Lighting Circuits shall not have more than a total of ten points of fans, 5A socket outlets and light points and its total load shall not exceed 800 watts. Lights, fans, and 5A socket outlets can be wired on a single common circuit. If fan circuit is drawn separately, circuit shall not be used more than eight points and load shall not exceed more than 800 watts. In the circuit, the neutral and earth wires can be looped up to 10points. From distribution boards Neutral & Earth wires shall be run for every circuit.

The power circuits shall not have more than two outlets per circuit if load to be fed by each outlet is less than 1KW, and if load is more than 2KW, each outlet shall be connected to a separate circuit.

Switches : All switches shall be placed in the live conductor of the circuit and no single pole switch or fuse shall be inserted in the earth or earthed neutral conductor of the circuits. Single pole switches (other than for multiple control) carrying not more than 15amperes may be of the piano flush type and the switch shall be 'ON' When the knob is down.Lamp holders : Lamp



holders for use on brackets and the like shall have not less than 1.3 cm nipple and all those for use with flexible pendant shall be provided with cord grips. All lamp holders shall be provided with shade carriers. Where centre contact Edison screw lamp holders are used, the outer or screw contact shall be connected to the 'middle wire' or the neutral or to the earthed conductor of the circuit.

Lamps : All incandescent lamps, unless otherwise specified shall be hung at a height of not less than 2.5 m above the finished floor level.

Ceiling rose : a) A ceiling rose or any other similar attachment shall not be used on circuit, the voltage of which normally exceeds 250 volts.

A ceiling rose shall not embody fuse terminals as an integral part of it.

Every socket outlet shall be controlled by a switch. The switch controlling the socket shall be on the 'live' side of side line. 5 Amps and 15 Amps socket-outlet shall normally be fixed at any convenient place 60 cm above the floor level or near such level as indicated in drawing. 15 Amps socket outlets in kitchen shall be fixed at convenient place 23cm above the working platform. In a room containing a fixed bath or shower, there shall be no socket outlet and there shall be no provision for connecting a portable appliance.

#### 5 Recessed PVC conduit wiring system

a) Making of chase : The chase in the wall shall neatly be made and shall be of suitable dimension to permit the conduit to be fixed in the manner desired by the Engineer-in-charge. In the case of buildings under construction, chases shall be provided in the wall, ceiling, etc. at the time of their construction and shall be filled up neatly after erection of conduit and brought to the original finish of the wall.

b) Fixing of conduit in chase : The conduit shall be fixed by means of staples or by means of saddles not more than 600 mm apart. Fixing of standard bends or elbows shall be avoided as far as practicable and all curves maintained by bending the conduit pipe itself with a long radius which will permit easy drawing-in of conductors. All the threaded joints of rigid steel conduits shall be treated with approved preservative compound to ensure protection against rust.

c) Inspection boxes : To permit periodical inspection and to facilitate replacement of wires, suitable inspection boxes shall be provided at convenient locations. They shall be mounted in flush with the wall. The minimum size of inspection boxes shall be 75 x 75 mm. Suitable ventilating holes shall be provided in the inspection box covers.

d) Types of accessories to be used : All outlets, such as switches and sockets, may be either of flush mounting type or of surface mounting type.

The switches and other outlets shall be mounted on such boxes. The metal box shall be efficiently earthed with the earth continuity wire run along the conduit.

When crossing through expansion joints in buildings, the conduit sections across the joint may be through flexible copper bellows of the same size as PVC conduit. The Number of wires that

can be drawn through a conduit shall be strictly as per IS 732 and as mentioned in Drawings.

#### 6. PVC Conduits :

PVC conduit shall be black or Ivory and of thickness not less than 1.4mm (medium duty) and of size minimum 19 mm dia. The Conduit shall conform to IS 9537/ Part II

Bunching of cables : Separate conduits shall be used for bunching of conductors of AC supply and DC supply for lighting and small power outlet circuits.

All outlets of conduit systems shall be properly drained and ventilated, but in such a manner so as to prevent the entry of insects etc. as far as possible.

Bends in conduit : Wherever necessary, bends or diversions may be achieved by bending the conduits or by employing normal bends, inspection bends, inspection boxes, elbows or similar fittings.

In case of plain conduit, heat may be used to soften the conduit for bending and forming joints. Positioning of conduit in close proximity to hot surfaces should be avoided.

#### 7. TESTING OF WIRING:

The following tests shall be carried out on all types of wiring on completion of the work and before energizing the installation :

- i) Insulation resistance test,
- ii) Electrical continuity test,
- iii) Earth continuity test,
- iv) Earth electrode resistance test,
- v) Switch polarity test.

##### i) Insulation Resistance test :

The insulation resistance shall be measured by using 500 v megger between the following points.

Phase and neutral conductor with all fuses in position and all switches in closed condition and main switch in OFF position with lamps and other devices removed.

Between earth and whole system of conductors with all fuses in place, all switches closed and all lamps in position.

Between all conductors connected to one phase of the supply of the above tests shall not be less than 50 divided by the number of points on the circuit. Where a whole installation is being tested, a lower value than that given by the above formula is acceptable subject to a minimum

of one megaohm.

The insulation resistance in megaohm as obtained by each of the above tests shall not be less than 50 divided by the number of points on the circuit. Where a whole installation is being tested, a lower value than that given by the above formula is acceptable subject to a minimum of one megaohm.

(ii) Electrical continuity test :

Each and every circuit shall be tested for electrical continuity by using a multimeter.

(iii) Earth continuity test :

The earth continuity conductor including metal conduit shall be tested for electrical continuity and the resistance of the same along with the earthing lead measured from the connection with the earth electrode to any point in the earth continuity conductor in the complete installation shall not exceed one ohm.

iv) Earth electrode resistance test :

The earth electrode resistance shall be tested as specified in section

(v).Switch polarity test :

Test shall be made to verify that all switches in every circuit have been fitted in the same conductor throughout and such conductor shall be marked for connection to the phase conductor.

8 Distribution Boards :

All the distribution boards shall be with MCBs as described in the respective schedule.

The distribution boards shall be controlled by a switch fuse, miniature circuit breaker or an isolator as described in the respective schedule. Each outgoing circuit shall be provided either with MCB or a fuse on the phase. The neutral shall be connected to a common link and be capable of being disconnected individually for testing purposes.

The distribution boards shall be located as indicated in the respective electrical working drawings and as directed by Engineer - in - charge. The distribution boards shall be fixed on wall in the niche provided and marked with the details of circuits, source of supply, size of incoming wires Etc.,

All marking shall be clear and legible.

The total load of the consuming devices shall be evenly distributed between the number of ways of distribution board.

The consuming devices circuit shall be connected to distribution board in proper sequence, so as to avoid unnecessary crossing of wires.

Cables shall be connected to a terminal only by crimped lugs.

Cables shall be rigidly fixed in such a manner that a clearance of at least 2.5cm is maintained between conductors of opposite polarity or phase and between the conductors and any material other than insulating material.

The incoming and outgoing cables shall be neatly bunched.

## 9. MOUNTING HEIGHTS :

The Mounting heights of various fixtures shall be as specified in the Drawings.

## POWER CONTROL CENTRES

### 1.0 Scope :

This specification is to cover the requirement of design, supply, installation, testing and commissioning of LT power control centres / main switch boards with all components, Instruments, fittings and accessories for efficient operation without any trouble.

### 2.0 Standards :

The PCC specified herein, unless otherwise stated shall conform to the relevant and latest revisions of Indian standards and Indian Electricity Rules.

### 3.0 Design and construction :

3.1 Design requirements : The power control centres shall be suitable for operation on 440volt, 3 phase,4wire 50HZ system to withstand a short circuit level of 50 KA RMS symmetrical.

The PCC shall be designed for operation in high ambient temperature upto 45 degrees centigrade and high humidity upto 95% and tropical atmospheric conditions. Means shall be provided to facilitate ease of inspection, Maintenance and Servicing.

### 3.2 Constructional requirements :

The power control centre shall be of

i) Metal clad, cubicle, indoor, free standing type suitable for Mounting on Built up Trenches with U Channels of adequate size.

ii) Made up of the requisite vertical sections, which when coupled together shall form continuous dead front switch board.

iii) Dust and damp protected, the degree of protection shall be better than IP - 54 as specified in

IS-2147.

iv) Readily extendable on both sides by the addition of vertical sections after removal of the end covers.

v) Single front construction with the circuit breaker feeder and switch fuse feeders suitable for operation from the front of the panel.

The PCC shall have the feeder ratings as per the schematic diagrams enclosed with the schedule and constructed only of materials capable of withstanding the mechanical, electrical and thermal stresses as well as the effects of humidity, which are likely to be encountered in normal service.

3.3 Vertical Sections :Each vertical section shall comprise a front framed structure rolled folded sheet steel channel section of minimum 2 mm thickness rigidly bolted together. This structure shall house the components contributing the major weight of the equipment such as circuit breaker, switch fuse units, main horizontal busbars, vertical risers and other front mounted accessories. The structure shall be mounted on a rigid base frame of folded sheet steel of minimum of 2.5 mm thickness and 100mm height. The design shall ensure Structural stability during Transit and also during Operation after Commissioning Suitable cable chamber housing the cable end connections and power / control cable terminations shall be provided. The design shall ensure generous availability of space for ease of installation and maintenance of cabling and adequate safety for working in one vertical section without coming into accidental contact with live parts in the adjacent section.

A cover plate at the top of the vertical section shall be provided with necessary ventilating arrangements. Any aperture for ventilation shall be covered with a perforated sheet having less than 1 mm diameter perforations to prevent entry of vermin.

3.4 Sheet Steel Cubicle :

3.4.1 The sheet steel cubicle shall be designed in fully segregated multitier formation. Each cubicle shall have hinged front access door with easy operating fasteners. All the doors and covers shall be heavily gasketed to make the compartment dust tight. Each cubicle shall have a covering at the bottom to make a dust and vermin proof construction. Door hinges shall be of concealed type.

The cubicle shall be of minimum 2 mm thick sheet steel. Sheet steel shrouds and partitions shall be of minimum 1.6 mm thickness. All sheet steel work forming the exterior of switch boards shall be smoothly finished, leveled and free from flaws. The corners shall be rounded. The minimum Thickness of Gland plates shall be 3mm.

3.4.2 The apparatus and circuits in the power control centers shall be so arranged as to facilitate their operation and maintenance at the same time to ensure the necessary degree of safety.

Apparatus forming part of the control centers shall have the following minimum clearance.

i) between phases - 25 mm,

- ii) between phase and neutral - 25 mm,
- iii) between phases and earth - 25 mm,
- iv) Between neutral and earth - 19 mm,

When, for any reason, the above clearances are not available suitable insulation shall be provided. Clearance shall be maintained during normal service conditions. Creepage distances shall comply with those specified in relevant standards.

3.4.3 All insulating materials used in the construction of the equipment shall be non hygroscopic duly treated to withstand the effect of high humidity, high temperature and tropical ambient service conditions.

3.4.4 Functional units such as circuit breakers and fuse switches shall be arranged in multitier formation, except that not more than One air circuit breaker housed in a single vertical section.

3.4.5 Metallic/insulated barriers shall be provided within vertical sections and between adjacent sections to ensure prevention of accidental contact with :

- i) Main busbars and vertical risers during operation, inspection or maintenance of functional units and front connected accessories.
- ii) Cable terminations of one functional unit, when working on those of adjacent unit/units.

3.4.6. All doors / covers providing access to live power equipment / circuits shall be provided with tool operated fasteners to prevent unauthorized access.

3.4.7 Provisions shall be made for permanently earthing the frames and other metal parts of the switchgear by two independent connections.

3.5 Metal treatment and finish :

All steel works used in the construction of the switch boards shall have undergone a suitable rigorous metal treatment process so as to remove oxide scales and rust formation and to facilitate a durable coating of the paint on the metal surfaces and also to prevent the spreading of rust, in the event of the paint film being mechanically damaged.

Two coats of Anti Corrosive primer followed by a finishing coat of Epoxy spray power coating of the shade 631 of IS : 5 (i.e. Siemens grey) shall be given. The total thickness of paint shall not be less than 25 micron.

3.6 Bus Bars :

3.6.1 The busbars shall be housed in non-segregated sheet steel compartments in the cubicle at convenient locations with provision for access to the buses from the front of the panel. The busbar shall be suitably braced with DMC/SMC supports to provide a through fault withstand capacity of 50 KA RMS symmetrical for one second and a peak short circuit

withstand capacity 150 KA minimum. The neutral as well as the earth bus shall be capable of withstanding the above fault level.

3.6.3 Large clearance and creeping distance shall be provided on the busbar system to minimize the possibility of a fault.

3.6.4 High tension bolts, nuts and spring washers shall be provided at all busbar joints.

3.6.5 The continuous rating of the busbar shall be 125% of the rated current. Maximum temperature of the bus and the connections shall not exceed 85 degrees centigrade. The busbars shall be of liberal design for the required current rating i.e. 0.8Amp/sq.mm.

The main phase busbars shall have continuous current rating throughout the length of each power control centre and the neutral busbars shall have continuous rating of at least 50% of phase busbars.

3.6.6 Connections from the main busbars to functional circuits shall be arranged and supported so as to withstand without any damage or deformation, the thermal and dynamic stresses due to short circuit currents.

All busbars and tapings shall be provided with color coded sleeves for phase identification.

All joints/tapping points of the buses shall be suitably shrouded to prevent accidental contact.

#### 4.0 **Circuit Breakers :**

##### 4.1 General :

4.1.1 Circuit breakers shall be of triple pole / four pole, air break, horizontal draw out /Fixed type, as given in the schedule of work and comply with the requirements of relevant IS with latest amendments and shall have the following :

i) A short circuit breaking capacity of not less than 50 KA RMS at 415 volts, 50 Hz AC.

ii) A short circuit making capacity of 105 KA.

iii) A short time withstand capacity of 150 KA for one second.

iv) Electrical overload performance at 6 times the rated current, 100% of the rated voltage as recovery voltage at 0.5 power factor.

v) Dielectric test of 2.5 KV applied for one minute on main circuits.

4.1.2 The circuit breakers shall be fitted with detachable arc chutes on each pole designed to permit rapid dispersion, cooling and extinction of the arc. Interphase barriers shall be provided to prevent flash over between phases.

4.1.3 Arcing contacts shall be of hard wearing material copper tungsten or silver tungsten and shall be easily replaceable. Main contacts shall be of silver plated copper of high pressure type and generous cross section.

#### 4.2 Operating Mechanism :

The operating mechanism shall be of robust design, with minimum number of linkages to ensure maximum reliability. Manually operated circuit breakers shall be provided with spring operated closing mechanism which are independent of speed of manual operation. Electrically shall be independent of the motor which shall be used slowly for charging the closing spring.

The operating mechanism shall be such that the breaker is at all times free to open immediately when the trip coil is energized.

Mechanical operation indicators shall be provided to show open and close positions of the breaker. Electrically operated breakers shall be additionally provided with mechanical indications to show charged and discharged conditions of the charging spring.

Means shall be provided for slow closing and opening of the breaker for maintenance purposes, and for manual changing and closing of electrically operated breakers during emergencies,

#### 4.3 Protection :

Provisions shall be available for fitting a minimum of five trip devices - three over current, as shunt trip and an under voltage release or two over current and earth fault release, a shunt trip and one under voltage release. The breakers shall be of the shunt or series trip type as specified in the schedule.

#### 4.4 Housing of Circuit Breaker :

Circuit breakers shall be individually housed in sheet metal castle provided with hinged doors. The breaker along with its operating mechanism shall be mounted on a robust carriage moving on guide rollers within the castle. Isolating contacts for both power and control circuits shall be of robust design and fully self aligning. The assembly shall be designed to allow smooth and easy movement of the breakers within its castle.

The breaker shall have three distinct positions within the castle as follows :

- i) 'Service' position : With main and auxiliary contacts connected.
- ii) 'Test' position : with power contacts fully disconnected and control circuit contacts connected.
- iii) 'Isolated' position : with both power and control circuit contacts fully disconnected.



It shall be possible to achieve any of the above positions with the castle doors closed. Mechanical position indicators shall be provided for the three positions of the breakers.

#### 4.5 Interlocking :

4.5.1. The moving portion of the circuit breaker shall be interlocked so that :

i) It shall not be possible either to isolate it from the connected position, or to plug it in from the Isolated position with the breaker closed.

ii) The circuit breaker can be closed only when it is in one of the three positions or when it is fully out of the castle.

iii) It shall not be possible to open the hinged door of the castle unless the breaker is drawn to the isolated position.

iv) Inadvertent withdrawal of the circuit breaker too far beyond the supporters is prevented by the suitable stops.

4.5.2 Provisions shall be available for the padlocking of the circuit breaker access frame in any of the three positions.

4.5.3 Automatically operated safety shutters shall be provided to screen the fixed isolating contacts when the breaker is drawn out from the castle.

4.5.4 The moving portion of the circuit breaker shall be provided with a heavy duty, self aligning earth contact, which shall make before and break after the main isolating contacts during insertion into withdrawal from the service position of the breaker. Even in the isolated position positive earthing contact should exist.

4.5.5 Auxiliary switches directly operated by the breaker operating mechanism and having 4 'NO' and 4 'NC' contacts, shall be provided on each breaker. The auxiliary switch contacts shall have a minimum rated thermal current of 10 amps.

#### 5.0 **Switch Fuse Units :**

##### 5.1 General :

The switch fuse units shall be of the load break, heavy duty, cubicle type conforming to the requirements IS and of AC 23 duty.

The switch fuse units shall be capable of withstanding the thermal and electromagnetic stresses caused by short circuits for the time of operation of the associated fuse links.

The switch fuse units shall be double break and have quick make break mechanism, designed to ensure positive operation.

All switch fuse contacts shall be silver plated at the current transfer surfaces.

The unit shall be provided with a front operating handle. The ON and OFF positions of the switch handle shall be clearly marked.

## 5.2 Interlocks and Safety :

Interlocks shall be provided so as to prevent opening of the unit door when the switch is in the ON position and also to prevent closing of the switch with the door not properly secured. It should however be possible for a competent person to operate the switch shall be suitable for locking with switch in the OFF position by means of a padlock.

The interior arrangement of the switch fuse unit shall be such that all 'Live' parts are shrouded.

## 5.3 HRC Fuses :

The switch fuse units shall be fitted with High rupturing capacity cartridge fuse links with ISI marking for a rupturing capacity of not less than 80 KA at 415 volts. The fuse links shall be mounted in a drawout carriage, thus ensuring positive isolation of contacts during fuse replacements.

## 6.0 Current Transformers.

Current transformers shall comply with the requirements of relevant latest amendment IS. They shall have ratios, outputs and accuracy as specified in the schedule.

## 7.0 Indicating/ Integrating Meters :

All indicating instruments shall be of flush mounted industrial pattern conforming to the relevant latest amended IS. The instrument shall have non reflecting bezels, clearly, divided and indelibly marked scales, and shall be provided with zero adjusting devices in the front. Integrating instruments shall be of flush mounted switch board pattern complying with the requirements of relevant latest IS.

8.0 **Relays** :Circuit breakers shall be provided with integrally mounted relays as specified in the schedule.

The relay shall have a set of three phase characteristics, which shall be adjustable over a wide range, to provide discrimination between a multiplicity of devices. The relay shall be able to provide over current and earth fault protection. Also UV and Shunt trip Relays are to be provided.

9.0 **Control switches/Selector switches** :Control switches/Selector switches shall be of the heavy duty rotary type, with plates clearly marked to show the operating position. They shall be of semi-flush mounted type with only the front plate and the operating handle projected.

Circuit breakers control switches shall be of the spring return to neutral type.

### **10.0 Indicating lamps and push buttons :**

Indicating lamps shall be of the LED type of low watt consumption, provided with series resistors where necessary and with translucent lamp covers. Bulbs and lenses shall be easily replaceable from the front.

Push buttons shall be of the momentary contact, push to actuate type fitted with self-reset contacts and provided with plates marked with its junctions.

### **11.0 Cable terminations :**

Cable entries and terminals shall be provided in the switch board to suit the number, type and size of aluminum conductor power cables and copper conductor control cables as indicated in the schematic diagram.

Provision shall be made for top or bottom entry of cables as required. Generous size of cabling chambers shall be provided, with the position of cable glands and terminals such that cables can be easily and safely terminated.

Barriers or shrouds shall be provided to permit safe working at the terminals of one circuit without accidentally touching that of another live circuit.

Cable riser shall be adequately supported to withstand the effects of rated short circuit currents without damage and without causing secondary faults.

Cable sockets shall be of copper and of the crimping type/soldering as required.

**12.0 Control wiring :** All control wiring shall be carried out with 1100/650 V grade single core Copper cable conforming to relevant IS having stranded copper conductors of minimum 2.5 sq.mm. section for CT Wiring and 1.5sq.mm for Control/indicating Instruments.

Wiring shall be neatly bunched, adequately supported and properly routed to allow easy access and maintenance.

Wires shall be identified by numbered ferrules at each end. The ferrules shall be of the ring type of non-deteriorating material. They shall be firmly located on each wire so as to prevent free movement.

All control circuit fuses shall be mounted in front of the panel and shall be easily accessible.

### **13.0 Terminal blocks and lables :**

Terminal block shall be of 500 volts grade of the stud type. Insulating barriers shall be provided between adjacent terminals.

Terminal block shall have minimum current rating of 10 amps and shall be shrouded.

Provisions shall be made for label inscriptions.

Labels shall be made of anodized aluminum, with white engraving on black background. They shall be properly secured with fasteners. Danger plate of size and descriptions as recommended in the relevant IS shall be provided on the PCC.

#### 14.0 Tests :

- i) The power control centre shall be completely assembled, wired, adjusted and tested for operation under simulated conditions to ensure correctness of wiring and interlocking and proper functioning of all components.
- ii) Each power control centre and components shall be subjected to standard routine tests as per applicable clauses of relevant standards.
- iii) All current carrying parts and wiring of power control centre shall be subjected to power frequency voltage withstand test.

15.0 **Drawings** :After the award of the contract the contractors shall submit three copies of the following drawings for approval of the Department.

- i) Outline dimensional drawing of the PCC showing the general arrangement indicating the following :
  - a) Busbar clearances;
  - b) power and control cable entry points;
  - c) Configuration of busbars;
  - d) Details of support insulations and spacings;
  - e) Outgoing power cable termination arrangements.
- ii) Single line diagram of power control centre showing Protection, Metering etc.
- iii) Cubicle wiring diagram.
- iv) List of Firements with Ratings & makes / Models

#### 16.0 Installation Testing and commissioning :

The power control centre shall be installed over the cable trench/cable pit using suitable size of MS channel including grouting of the channel with necessary bolts and nuts. Proper earthing of PCC shall be done using two independent copper/GI strip of sizes as indicated in the schedule. The channel shall be painted with one coat of red oxide primer and two coats

of anticorrosive enamel paint of proper shade as directed by the Engineer-in-charge.

The pre-commissioning tests as required shall be done and the PCC shall be commissioned.

## **CHAPTER 3 LAYING OF CABLES**

### **1.0 Scope :**

This specification is intended to cover the requirements of installation and energizing of PVC/XLPE/PILCDSTA power cables including jointing of cables.

### **2.0 Standards :**

The power cable and its fixing accessories shall comply with the latest relevant Indian Standards and National Electrical Code.

### **3.0 Laying of Cables :**

#### **3.1 General :**

3.1.1 Before the commencement of cable laying, it shall be ensured by the Engineer-in-Charge that only ISI marked cables are used. It shall be the responsibility of the contractor to check the soundness and correctness of the size of the cable while taking delivery of the cable from stores. Any defect noticed shall be brought to the notice of the issuing authorities immediately. If any defects is noticed after the cable is laid or during the process of laying, it shall be brought to the notice of the Engineer-in-Charge and upon his satisfaction, that the cable is not damaged due to bad handling, it will be the entire responsibility of the contractor to retrieve the cable already laid and return the defective cable to store and take fresh length of the cable from the store and relay the same.

3.1.2 The material such as bricks, sand, cable route markers, RCC slab of best quality as approved by the Engineer-in-Charge only shall be used for cable laying works.

3.1.3 The contractor shall provide all the necessary labour, tools, plants and other requisites at his own cost for carrying out pumping of water and removing of water from trenches, if any, where required.

3.1.4 Installation shall be carried out in a neat, workman like manner by skilled, experienced and competent workman in accordance with standard practices.

3.1.5 While laying the cable care shall be taken to avoid formation of kinks and also damage to the cable. In the case of cable bends, it shall not have bent radius lesser than 20 times the overall diameter of the cable.

3.1.6 A cable loop of about five meters length and as directed by the Engineer-in-Charge / SBIIMS shall be provided at the following locations.

- a) Near the termination points
- b) Near to the straight through joint

3.1.7 The method of cable laying and routing of cables, shall in every case be as directed by the Engineer-in-Charge / consultant / SBIIMS.

3.1.8 Whenever cable passes through hume pipes/GI pipes embedded across the wall in a building, both the ends of the pipe shall be suitably sealed.

3.1.9 Identification tags indicating the size of the cable and feeder designation shall be securely attached at both ends of the cable. Such tags shall also be attached to the cable at intervals of 50 Mtrs. The materials of the tag shall be of either 12 SWG GI sheet. In case of plastic, the details have to be engraved and in case of GI sheet, the details should be punched. Cable route markers shall be provided at the intervals of 200 M with a minimum of one number route marker. The details of the route makers shall be as per the drawing. At the locations of straight through joints, necessary joint-markers shall be provided.

3.1.10 When cable runs vertically, it shall be clamped on mild steel flats or angle iron fixed on walls and are spaced at such intervals as to prevent buckling of the cables. All steel work shall be painted with a coat of red oxide and thereafter finished with suitable anti corrosive paints.

### **3.2 Cable laid in ground :**

3.2.1. All MV cables (up to 1.1 KV) shall be laid at a minimum depth of 0.75 M & HT cables (1.1 KV to 11 KV) shall be laid at a depth of 1.0 M when laid in ground. When cable pass through roads, nallahs etc. they must be protected by either hume pipe or GI pipe of suitable dimensions.

3.2.2. Excavations of trenches shall be carried out as indicated in the drawing. The width of the trench at the bottom shall be 0.4 M for one cable. In case the total number of cables laid in trenches is more than one, then the width shall be such that the spacing between the cables is maintained as shown in the drawing. Before the cable is laid in the trench the bottom of the trench shall be cleared from stones and other sharp materials and filled with sand layers of 75 mm, as shown in the drawing.

3.2.3. While removing the cable from the drum, it shall be ensured that the cable drum is supported on suitable jacks and the drum is rotated to unwind the cable from the drum. The cable should never be pulled while unwinding from the drum. It shall be ensured that the cables are run over the wooden rollers placed in the trench at intervals not exceeding 2 M.

3.2.4. After placing the cables in the trench shall be filled in layers ensuring that each layer is well rammed by spraying water and consolidated. The extra earth shall be removed from the place of trench and deposited at a place as directed by the Engineer-in-Charge/consultant / SBIIMS.

3.2.5. The HT cables shall be provided with RCC slabs (marked HT cable) on top as protection.

### **3.3 Cables laid in built up trench :**

3.3.1. Before the commencement of cable laying the cable trench shall be drained properly. Cable shall be laid as explained in item 3.2. Cable shall be properly clamped to the cable supports, which are provided in the cable trench. The method of clamping shall suit the size of the cable and the cable supports, which are provided in the cable trench. The method of

clamping shall suit the size of the cable and the cable supports, as directed by the Engineer-in-Charge / SBIIMS.

Care shall be taken while removing and replacing the trench cover slab. It is the responsibility of the contractor to make good any damaged trench covers.

#### **3.4. Cable terminations and straight through joints :**

3.4.1. All cable jointing materials such as straight through joint boxes, cable compound, cable lugs, insulation tapes etc. shall be of best quality and as approved by the Engineer-in-Charge / SBIIMS.

3.4.2. Cable glands for strip / armoured cables shall include a suitable armour clamp for receiving and securely attaching the armouring of the cable in a manner such that no movement of the armour occurs when the assembly is subjected to tension forces.

The cable gland shall not impose on the armouring, a bending radius not less than the diameter of the cable. The clamping ring shall be solid and of adequate strength.

Provision shall be made for attachment of an external earthing bond between the metallic covering of the cable and the metallic structure of the apparatus to which the cable box is attached.

#### **3.5 Sealing boxes :**

3.5.1 A sealing box, irrespective of the class of insulation of the cable for which it is intended, shall be so designed that it may be filled with compound after connecting the cable specially in flame proof/hazardous areas.

3.5.2 All parts and connection for attaching the armouring, wiping or clamping the metallic sheath in a sealing box, shall be easily accessible. This may be achieved by splitting the box or by providing a suitable cover or other such means.

3.5.3 The joints in the box shall prevent leakage of the compound.

3.5.4 Provision shall be made to ensure that the cores of the cable are efficiently sealed to prevent moisture penetrating along the strands or the cable conductors.

3.5.5 The sealing box shall be provided with compound filling orifices with suitable covers or plugs of size that will permit easy pouring of the compound.

In all cases where screwed plugs are used, one or more air vents shall be provided to ensure complete expulsion of air and total filling of the box with compound.3.5.6 The box shall be of sufficient length to allow for manipulation of the insulated cover without damage to them or to the insulation.

3.5.7 A sealing box intended to be attached directly to the apparatus shall be designed



such that the box together with the connected cable may be detached from the apparatus without disturbing the sealing compound.

3.5.8 Cable sealing and dividing boxes intended for use in the flame proof areas shall comply additionally with the relevant requirements of IS:2148-1968.

#### 4.0 Testing

Once cable is laid, following tests shall be conducted in the presence of Engineer-in-Charge, before energizing the cable:

- i) Insulation resistance test (Sectional and Overall).
- ii) Sheathing continuity test.
- iii) Continuity and conductor resistance test.
- iv) Earth test.
- v) High voltage test.

Tests conducted shall be as per Indian Standards and National Electrical Code.

## **CHAPTER 4 EARTHING**

### **1.0 SCOPE:**

This specification is intended to cover the requirements of supply, installation, testing and commissioning of

- a) Pipe earthing
- b) Plate earthing
- c) Strip earthing

### **2.0 STANDARDS:**

Earthing installations shall conform to the Indian Electricity Rules - 1956, as amended from time to time and IS 3043-1989 "code of practice for earthing", with latest amendments.

### **3.0 Earth electrode arrangement :**

#### **3.1 Pipe electrode :**

3.1.1 Electrode shall be made of CI pipe having a clean surface and not covered with paint, enamel or poorly conducting material. Galvanized pipe shall not be smaller than 100 mm ID. Earthing with pipe electrode shall be done as per the details indicated in IS : 3043/87 .

3.1.2 Electrodes shall be embedded below permanent moisture level.

3.1.3 The length of pipe electrodes shall not be less than 2.5 m. if rock is encountered, pipes shall be driven to a depth of not less than 2.5 m with suitable inclination. Pipe shall be in one piece and deeply driven.

3.1.4 To reduce the depth of burial of an electrode without increasing the resistance, a number of rods or pipes may have to be connected together in parallel. The distance between two electrodes in such a case shall not be less than twice the length of the electrode. The earthing lead shall be connected by means of a through bolt, nuts and washers and cable socket.

#### **3.2 Plate electrode :**

For plate electrodes, minimum dimensions of the electrode shall be as under.

3.2.1 GI plate electrode : 600 x 600 x 6 mm thick.

3.2.2 Copper plate electrode : 600 x 600 x 3.15 mm thick

3.2.3 The electrode shall be buried in ground, with its faces vertical and top not less than 2.5 M from the surface of the ground.

3.2.4 Earthing using plate electrode shall be done as per details, indicated in drawing.

3.2.5 Plate electrodes shall have a galvanized iron water pipe, buried vertically and adjacent to the electrode. One end of pipe shall be at least 5 cm above the surface of the ground and need not be more than 10 cm. The internal diameter of the pipe shall be at least 19 mm. The length of pipe under the earth's surface shall be such that it shall be able to reach the center of the

plate. The earthing lead shall be securely bolted the plate with two bolts, nuts, check nuts and washers.

### 3.3. Strip or conductor electrodes :

3.3.1. Strip electrode shall not be smaller than 25 x 1.6 mm, if of copper and 25 x 3 mm, if of galvanized iron and steel. If round conductors are used as earth electrodes, their cross sectional area shall not be smaller than 3 sq.mm , if of copper and 6 sq.mm. if galvanized iron and steel.

3.3.2. Conductor shall be buried in trenches not less than 0.5 m deep.

### 4.0 General :

i) All materials used for connecting the earth lead with electrode shall be of GI in case of GI pipe and GI plate electrodes, and of tinned brass in case of copper plate electrode. The earthing lead shall be securely connected at the other end to the main board.

ii) The earthing lead from electrode onwards shall be suitably protected against mechanical injury by routing the earth wire / strip through a suitable size of GI pipe.

iii) All medium voltage equipments shall be earthed by two separate and distinct connections with the earth. In the case of high and extra high voltages, the neutral points shall be earthed by not less than two separate and distinct connections with the earth, each having its own electrode at the generating station or substation.

iv) All materials, fittings etc. used in earthing shall conform to Indian standard specifications wherever they exist. In the case of materials for which Indian standard specifications do not exist, such materials shall be approved by the Engineer-in-Charge.

v) The earth electrode shall be kept free from paint, enamel and grease.

vi) It shall be ensured that similar materials for respective earth electrodes and earth conductors are used.

vii)Earth electrode shall not be installed in proximity to a metal fence.

viii)Copper/GI strip shall be connected to the respective earth electrodes, either by brazing or welding respectively. The Copper/GI strip shall be jointed only either by brazing or by riveting at the end of over lapping portions. The over lap shall not be less than 50 mm.

ix) Earthing clamps used for supporting earth strips shall be made of such materials so as to avoid bimetallic action between strip and clamps.

### 5.0 Testing :

The earth resistance of each electrode shall be measured by using a reliable and calibrated earth megger and the value shall be as per IS/IE rules .

## LIST OF I.S.CODES FOR INTERNAL ELECTRIFICATION INSTALLATIONS

### B.

1. EXTERNAL ELECTRIFICATION wiring installation  
(system voltage not exceeding 650V) IS 732 – 1989
2. Graphical symbols used in Electro-technology  
art-XI-Electrical Installation buildings IS 2032-1969
3. Fire safety of buildings (General) Electrical Installation IS 1646-1961
4. 3 pin plugs and sockets IS 1293
5. Earthing. IS 3043-1966
6. Rigid steel conduits for electrical wiring IS 9537-PII-1989
7. Fittings for electrical wiring IS 2667-1964
8. Flexible steel conduits electrical wiring IS 3430-1966
9. Accessories for rigid steel conduit insulated cables IS 3837-1966
10. General and safety requirements for electric lighting fittings IS 1913-1969
11. Protecting of buildings and allied structures against  
lightning IS 2309-1967
12. Busbar ratings IS 8084-1976
13. On load change over switches IS 4064-1978

**LIST OF APPROVED MANUFACTURERS / NATURAL SOURCES OF MATERIALS TO BE USED IN THE ELECTRICAL WORKS SUBJECT TO THE APPROVAL OF SAMPLES BY THE SBIIMS.**

<b>S.No.</b>	<b>Material Name.</b>	<b>Brand / Manufacturer / Recommended Make.</b>
1.	Switches/Sockets/Fan Regulators/Front.	Honeywell MK India(Blenze) / Legrand - myris/ABB / Siemens.
2.	Telephone/Computer Sockets	MK India(Logic) / Toyoma / Legrand /ABB / Siemens / AMP / Dlink.
3.	Cables/Copper Conductor wires	Finolex / Polycab / Anchor / Havells / L & T / RR Kables
4.	PVC conduits & Accessories	Precision (Dt) / Sudhakar/ Avon plast / Atul / Mecury / VIP/Balco.
5.	MS Conduits & Accessories	Gupta / Bharat / BEC.
6.	Metal clad Sockets	MDS / Clipsal / BCH / Legrand.
7.	MCBs / RCBO / RCCBS / MCB Distribution boards	C&S/ L&T- Hager / Schneider /BCH / Siemens / ABB / Legrand
8	High Immunity RCBO for UPS	ABB - APR type/ Legrand - Hpi type/ Schneider - Vigiblok/C&S(UPS rated)
9	MCCBs/Switchgear	Legrand/ABB/C&S/Schneider/Merlin Gerin(Compact) /BCH /L&T
10	Under ground Cables	CCI / POLYCAB / FINOLEX / KEI / RR KABEL /Gloster/NICO/V-Guard
11	Cable Glands	HMI /Comet /Havells
12	Capacitor Bank	Epcos /Neptune / Siemens.
13	Cable Lugs	Dowell's / 3D /Havells
14	MV Panels (PCCs)	Manufacturers with CPRI Test Certificate.
15	ELRs/CBCT	Prokdvs /Nagoba
16	Measuring Instruments	Prokdvs /Enercon
17	Indication Lamps LED (protected type)	Schneider / Vaishno / Binay
18	Resign cast CTs	AE / Kappa
19	CAT6 / RG 6 / RG 11	Lapp / Delton / National / Mazda.
20	LAN (RJ45) Sockets	Molex / Nordex / Avayya / Legrand.
21	Light Fixtures	As specified in the Schedule(BOQ)
22.	Ceiling Fans & Exhaust Fans (Ivory color)	Crompton Greaves Kulirma/Vguard

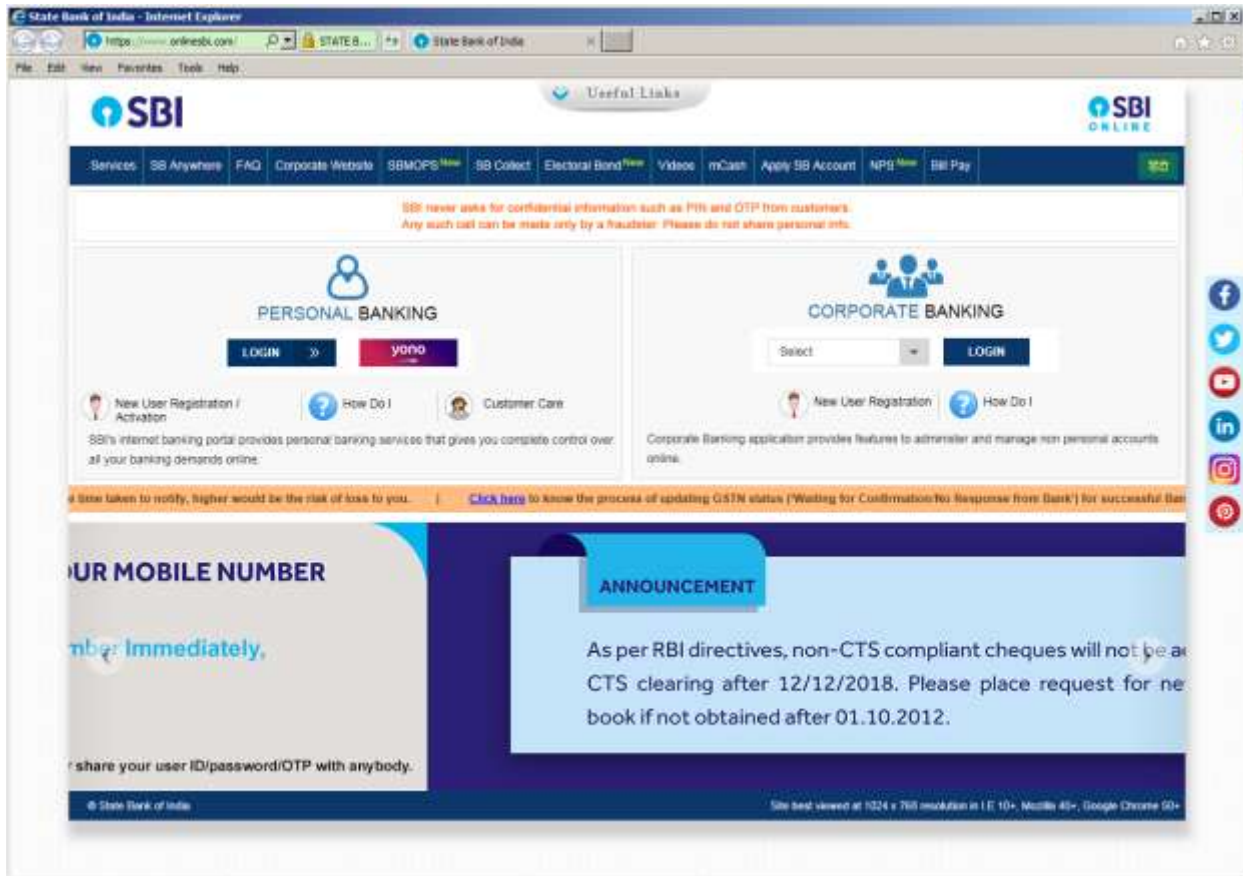
**NOTE :** The contractor shall use only above mentioned material or equivalent make to be approved by the SBIIMS. All other materials shall confirm to the specifications laid down. The tenderer shall take this into account while tendering rates / prices. SBIIMS has got every right to select any of the above Makes for the Project. However the samples of every material including all fixing accessories shall be got approved by SBIIMS before Execution.

**ALL MAKE SHALL BE CONFIRMING TO BIS ONLY.**

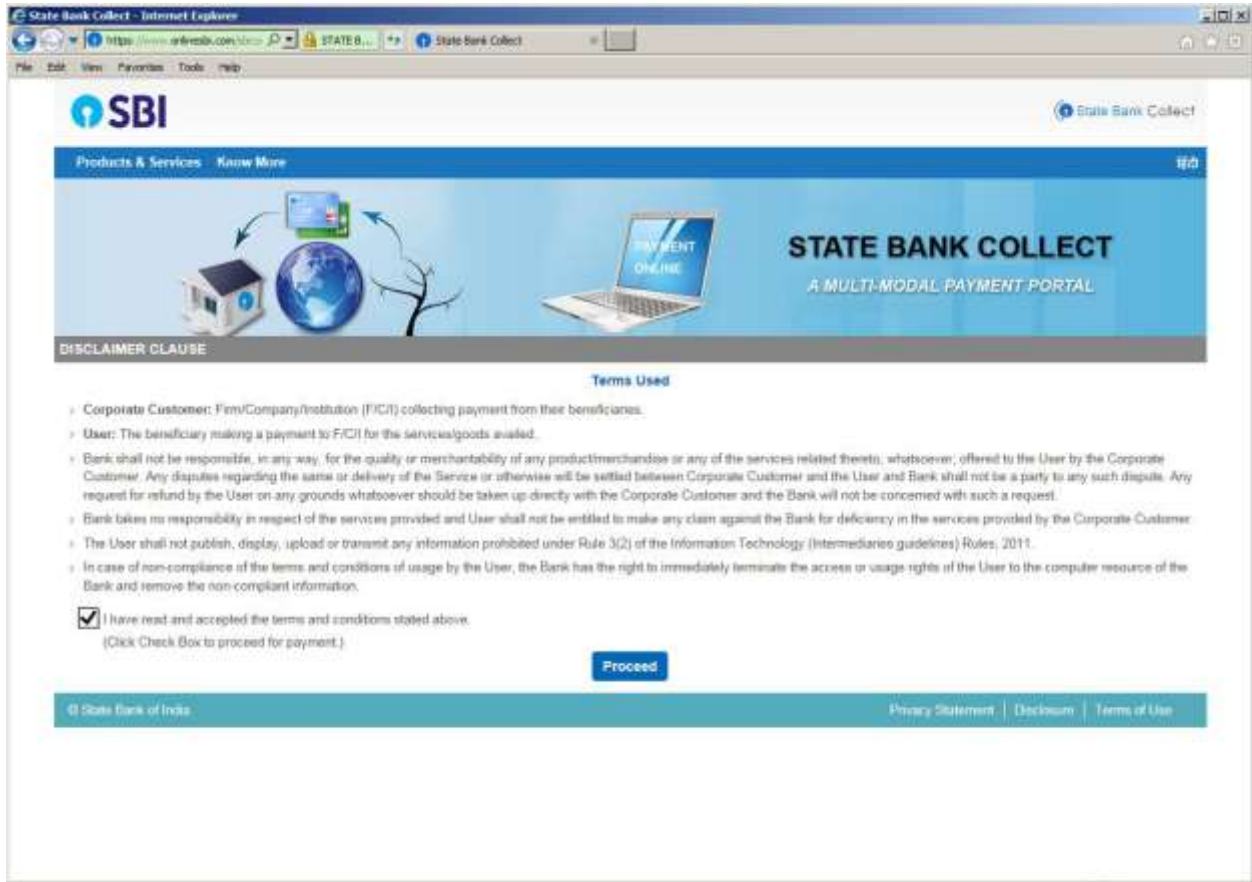
ANNEXURE –I

## **Procedure for payment of TENDER FEE through SBI Collect**

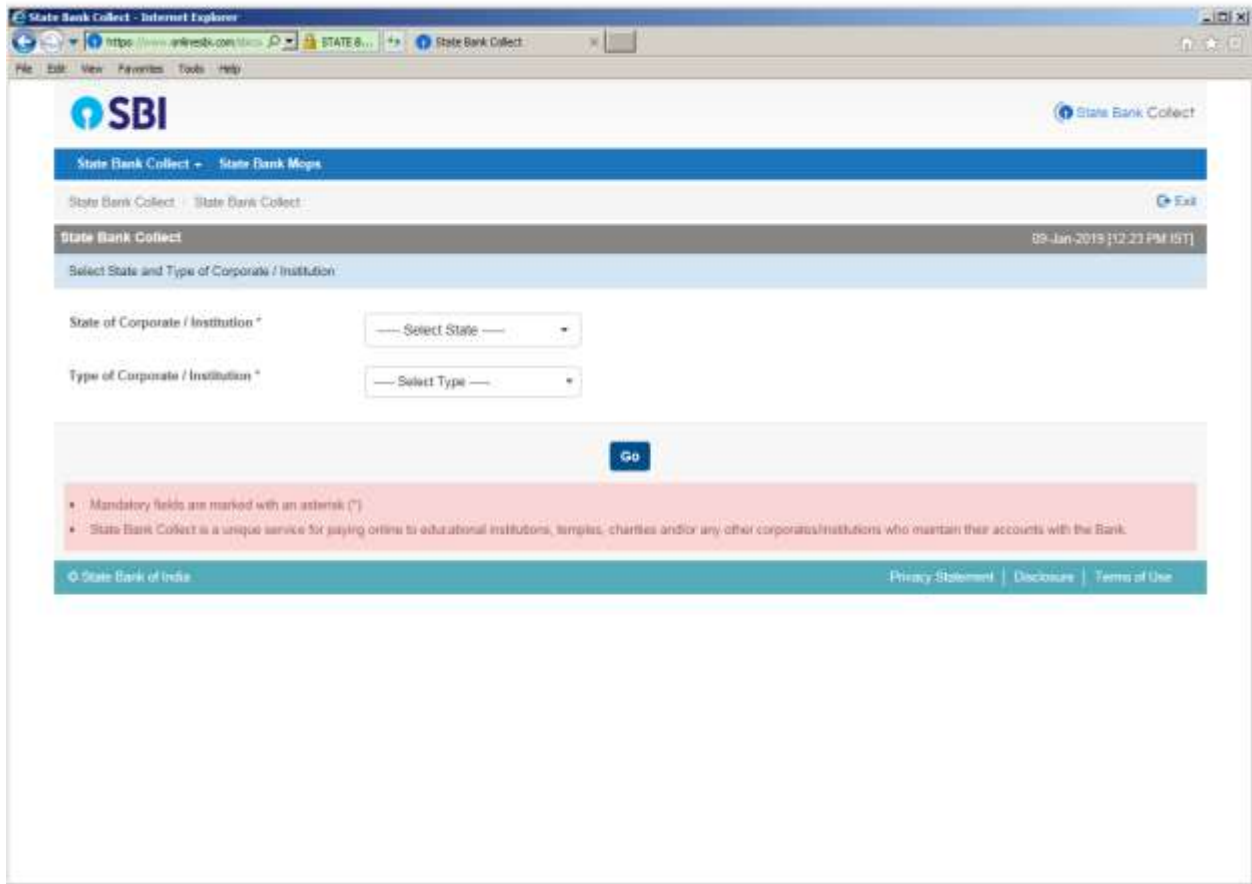
The Vendor needs to use SBI internet banking site <https://www.onlinesbi.com>



Select "**SB Collect**" from Top Menu, that will lead to the next page:

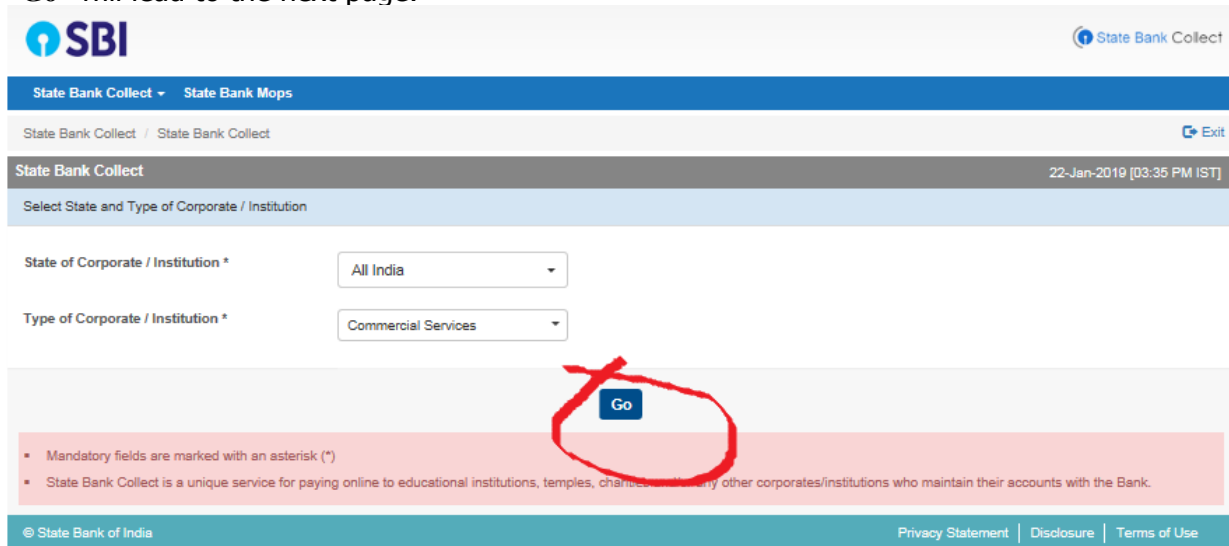


“Proceed” will lead to the next page:

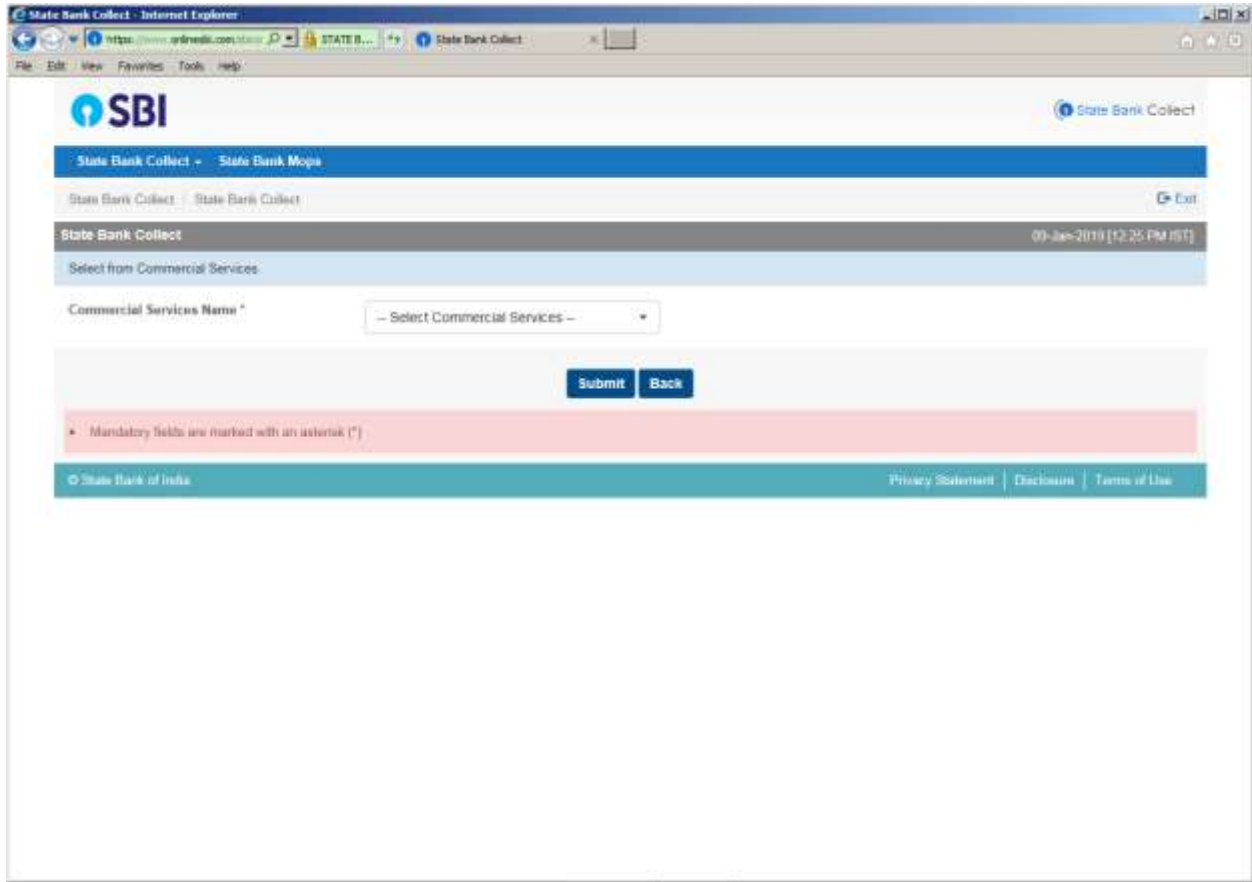


Select "**All India**" in "State of Corporate / Institution " & Select "**Commercial Services**" in "Type of Corporate / Institution".

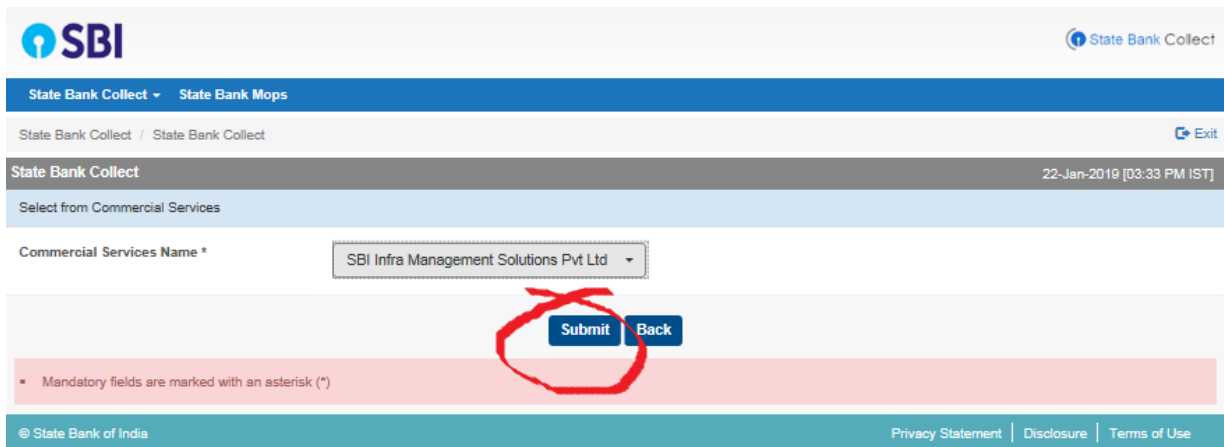
“Go” will lead to the next page:







Select "SBI Infra Management Solutions" in Commercial Services Name and "Submit"



State Bank Collect - Internet Explorer


https://www.sbi.co.in/... STATE S... State Bank Collect

SBI State Bank Collect

State Bank Collect → State Bank Mops

State Bank Collect → State Bank Collect → Exit

State Bank Collect 09-Jan-2019 (12:20 PM IST)

 SBI Infra Management Solutions Pvt Ltd  
Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, - Mumbai-400021.

Provide details of payment

Select Payment Category \*

Mandatory fields are marked with an asterisk (\*)

Enter Tender ID \*

- Mandatory fields are marked with an asterisk (\*)
- The payment structure document if available will contain detailed instructions about the entire payment process.
- Date specified (if any) should be in the format of 'ddmmyy'. Eg., 02052008

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Select **“Tender Application Fee”** in **“Payment Category”** and enter the **“Tender ID”** exactly as we preloaded with characters in Uppercase only in place of Circle Codes.

The next Page will be ready with few of the Preloaded Tender Details:



SBI Infra Management Solutions Pvt Ltd

Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, , Mumbai-400021

Provide details of payment

Select Payment Category \*

TENDER APPLICATION FEE

Mandatory fields are marked with an asterisk (\*)

Enter Tender ID \*

THI201901001

Submit

\* Mandatory fields are marked with an asterisk (\*)

\* The payment structure document if available will contain detailed instructions about the online payment process.



Provide details of payment

Select Payment Category \*

TENDER APPLICATION FEE

Tender ID \*

AHM201901001

Tender Name

REINFORCEMENT IN NEW PREMISES FOR SBI GHOSH-MR & BRANCH

Open Date

22-01-2019

End Date

31-01-2019

Amount in rupees \*

2000

Vendor Email ID

Vendor GST No \*

Vendor Mobile No \*

Vendor Name \*

Remarks

Please enter your Name, Date of Birth (For Personal Bankin) / Incorporation (For Corporate Bankin) & Mobile Number. This is required to reprint your e-receipt/ remittance ("AF") form if the need arises.

Name \*

Date of Birth / Incorporation \*



Mobile Number \*

Enter the text as shown in the image \*

1E3E

Submit

Reset

Back

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State Bank Collect 05-Jan-2019 (12:35 PM IST)

 **SBI Infra Management Solutions Pvt Ltd**  
Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai-400021

Provide details of payment

Select Payment Category \* TENDER APPLICATION FEE

Tender ID \* MUM2019010005

Tender Name Corp 05

Open Date 06-01-2019

End Date 12-01-2019

Amount in Rupees \* 10000

Vendor Email ID

Vendor GST No \*

Vendor Mobile No \*

Vendor Name \*

Remarks

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number. This is required to reprint your e-receipt / remittance (PAP) form, if the need arises.

Name \*

Date Of Birth / Incorporation \*

Mobile Number \*

Enter the text as shown in the image \*

- Mandatory fields are marked with an asterisk (\*)
- The payment structure document if available will contain detailed instructions about the online payment process.
- Date specification (if any) should be in the format of 'ddmmyyyy'. Eg., 02052005

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The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.